



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Apprenticeship							
Course Code		MVU200		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	8	Workload	200 (Hours)	Theory	0	Practice	2	Laboratory	0
Objectives of the Course		Theoretical knowledge that students acquire in school provides applications in the sector.							
Course Content		Will be able to observe the application of the knowledge acquired in the courses. Evaluate the results of the theoretical knowledge acquired in the course. Will be able to present the information in the form of a report. To solve the problems encountered in the application can produce options alone or as a team. During the internship, they will be able to acquire new knowledge / skills which are not given in university education.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Individual Study					
Name of Lecturer(s)		Ins. Dilek GÜRCÜN							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Board Examination	1	100

Recommended or Required Reading

1	Vocational Training Center
2	Application area

Week	Weekly Detailed Course Contents	
1	Practice	Industry experience
2	Practice	Industry experience
3	Practice	Industry experience
4	Practice	Industry experience
5	Practice	Industry experience
6	Practice	Industry experience
7	Practice	Industry experience
8	Practice	Industry experience
9	Practice	Industry experience
10	Practice	Industry experience
11	Practice	Industry experience
12	Practice	Industry experience
13	Practice	Industry experience
14	Practice	Industry experience

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Practice	30	0	6	180
Report	1	8	12	20
Total Workload (Hours)				200
[Total Workload (Hours) / 25*] = ECTS				8

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Ability of the student to use the theoretical knowledge he /
2	Observation of the application of knowledge acquired in courses
3	Recognition of professional competence in the internship institution
4	To gain work experience with internship.



5	Self-confidence of the internship
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Programme Outcomes (Accounting and Tax Practices)

1	Being an individual who is respectful to his own values, fits ethical rules, investigates and examines environment, events, and takes lessons.
2	To have theoretical knowledge and to manage the process which will contribute to the solution of the various problems that may arise during the professional activity and to obtain the expected practical results in practice.
3	To have theoretical knowledge supported by textbooks with current information, application tools and other resources, and to be able to discuss using any kind of information related to this field.
4	Be able to apply and evaluate all the techniques that the accounting profession should have.
5	Ability to plan, implement and evaluate all activities (such as financial statements and financial statements, keeping accounts in a computer environment, etc.) performed in the business and finance world, accounting bureaus and tax-related institutions.
6	In the sector or institutions that it supports during its activities; to be able to interpret and evaluate data using the knowledge and skills gained in the field, to be able to recognize and analyze problems, and to be able to develop evidence-based solutions.
7	Ability to gain personality traits showing planning and decision making skills.
8	To be able to comprehend the importance of the developments of the business and financial world and the knowledge that they have in this direction, to be able to develop the concepts of creativity and creative thinking, to be able to realize the effects of professional activities in the applied fields.
9	To be able to evaluate and interpret the knowledge and skills gained in the professional field.
10	Be able to develop personality traits that develop environmental awareness, respect for differences, and adapt to different situations and social roles.
11	To be able to use communication techniques properly while maintaining human relations.
12	To be able to use information and communication technologies together with the computer software required by the professional field
13	To be able to inform related persons and institutions about the issues related to the field during the professional work, to be able to transmit suggestions of solutions to problems and problems in writing and orally.
14	To have sufficient consciousness about the universality of social rights, social justice, protection of quality culture and cultural values and environmental protection, occupational health and safety issues.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1
P14	4

