AYDIN ADNAN MENDERES UNIVERSITY
COURSE INFORMATION FORM

Course Title	Professional Foreign Language - I								
Course Code	MKE292		Couse Level	Short Cycle (Associate's Degree)					
ECTS Credit	2	Workload	50 *(Hours)*	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	It is aimed to acquire basic vocational concepts and definitions and basic vocational language knowledge competencies.								
Course Content	Term, Words and Concepts which are frequently used in machine manufacturing, Hand tools used in machine manufacturing workshop, Benches and elements used in machine manufacturing workshop.								
Work Placement	N/A								
Planned Learning Activities and Teaching Methods	Explanation (Presentation)								
Name of Lecturer(s)									

Assessment Methods and Criteria		
Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading	
1	Fundamentals of English Grammer, Betty AZAR

Week	Weekly Detailed Course Contents	
1	Theoretical	Updating general English information that will be the basis of professional foreign language proficiency
2	Theoretical	Updating general English information that will be the basis of professional foreign language proficiency
3	Theoretical	Term, Words and Concepts Used in Machine Manufacturing
4	Theoretical	Hand tools used in machine manufacturing workshop
5	Theoretical	Benches and elements used in machinery manufacturing workshop
6	Theoretical	Basic Definition Patterns
7	Theoretical	Basic Definition Patterns
8	Theoretical	Numerical Value and Quantities
9	Intermediate Exam	Midterm Examination
10	Theoretical	Mathematical Terms and Four Basic Operations
11	Theoretical	Mathematical Terms and Four Basic Operations
12	Theoretical	Shapes and Colors
13	Theoretical	One, Two and Three Dimensional Shapes
14	Theoretical	Shapes with Flat and Curved Edges
15	Theoretical	Angles
16	Final Exam	Final Examination

Workload Calculation				
Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	5	0	1	5
Term Project	5	0	1	5
Midterm Examination	1	5	1	6
Final Examination	1	5	1	6
			Total Workload (Hours)	50
			[Total Workload (Hours) / 25*] = **ECTS**	2
**25 hour workload is accepted as 1 ECTS*				

Learning Outcomes	
1	To use professional foreign language knowledge
2	To use professional concepts and definitions
3	To have enough knowledge about the profession in a foreign language
4	To be able to express his / her thoughts in machine technology by using basic definitions and concepts
5	To be able to read and understand documents written in foreign languages related to the profession

Programme Outcomes *(Accounting and Tax Practices)*	
1	Being an individual who is respectful to his own values, fits ethical rules, investigates and examines environment, events, and takes lessons.
2	To have theoretical knowledge and to manage the process which will contribute to the solution of the various problems that may arise during the professional activity and to obtain the expected practical results in practice.
3	To have theoretical knowledge supported by textbooks with current information, application tools and other resources, and to be able to discuss using any kind of information related to this field.
4	Be able to apply and evaluate all the techniques that the accounting profession should have.
5	Ability to plan, implement and evaluate all activities (such as financial statements and financial statements, keeping accounts in a computer environment, etc.) performed in the business and finance world, accounting bureaus and tax-related institutions.
6	In the sector or institutions that it supports during its activities; to be able to interpret and evaluate data using the knowledge and skills gained in the field, to be able to recognize and analyze problems, and to be able to develop evidence-based solutions.
7	Ability to gain personality traits showing planning and decision making skills.
8	To be able to comprehend the importance of the developments of the business and financial world and the knowledge that they have in this direction, to be able to develop the concepts of creativity and creative thinking, to be able to realize the effects of professional activities in the applied fields.
9	To be able to evaluate and interpret the knowledge and skills gained in the professional field.
10	Be able to develop personality traits that develop environmental awareness, respect for differences, and adapt to different situations and social roles.
11	To be able to use communication techniques properly while maintaining human relations.
12	To be able to use information and communication technologies together with the computer software required by the professional field
13	To be able to inform related persons and institutions about the issues related to the field during the professional work, to be able to transmit suggestions of solutions to problems and problems in writing and orally.
14	To have sufficient consciousness about the universality of social rights, social justice, protection of quality culture and cultural values and environmental protection, occupational health and safety issues.

Contribution of Learning Outcomes to Programme Outcomes *1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High*

	L1
P14	3