



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Introduction To Law							
Course Code		MVU107		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		This course aims to provide students with understanding of legal concepts, accounting and taxation operations.							
Course Content		Legal concepts and transactions based on accounting and taxation							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Case Study, Problem Solving					
Name of Lecturer(s)		Ins. Bengü ARGUN ŞAHİN							

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	TEXTBOOK
2	HELP BOOK
3	DERS NOTLARI
4	DİĞER KAYNAKLAR

Week	Weekly Detailed Course Contents	
1	Theoretical	To know the basic concepts of law
2	Theoretical	Examining the Legal System
3	Theoretical	Classifying rights types
4	Theoretical	Determining the methods of acquisition, loss, use and protection of the right
5	Theoretical	Determining the acquisition and loss of the concept of personality types
6	Theoretical	Determining the right and ability to depend on the personality
7	Theoretical	To analyze family law and provisions
8	Intermediate Exam	Midterm
9	Theoretical	Classify the causes of borrowing
10	Theoretical	End of debt, to make representation transactions
11	Theoretical	Contracting
12	Theoretical	To know the concept and types of goods To make goods, property, transfer and pledge transactions
13	Theoretical	The concept of debt
14	Theoretical	To follow the bankruptcy proceedings
15	Theoretical	To follow the bankruptcy proceedings
16	Final Exam	Final Examination

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	10	0	1	10
Midterm Examination	1	5	1	6
Final Examination	1	5	1	6
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

\*25 hour workload is accepted as 1 ECTS



**Learning Outcomes**

1	Basic concepts of law, definition of law system and recognition of types
2	Learning the rights related to personality.
3	To recognize family legal system.
4	Executing debt collection transactions
5	Execution of goods and execution bankruptcy proceedings

**Programme Outcomes** (*Office Management and Executive Assistantship*)

1	The ability of using information and communication tools and the other vocational tools and techniques.
2	The ability of planning and applying vocational process.
3	The ability of communicating in foreign language.
4	The ability of vocational self-confidence.
5	The ability of entrepreneurship.
6	The ability of using theoretical field information at the practice.
7	The ability of managing a process that provides the needs.
8	The ability of working in groups including interdisciplinary.
9	The ability of defining problems and solving them in vocational practice.
10	The awareness of vocational ethic and responsibility.
11	The awareness of necessity of life-long learning and the ability to make come true this.
12	The ability of having information about sectoral problems.
13	The ability of understanding vocational legal regulation and applying.
14	The ability of having an effective communication.
15	Social, cultural and social responsibilities of the grip, and the ability to apply to adopt.

**Contribution of Learning Outcomes to Programme Outcomes** 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P2	5			4	
P3	4			4	
P4	4			4	
P5	4			4	
P6	4	4	4	4	4
P7	4			4	
P8	4			4	
P9	4			4	
P10	4			4	
P11	4			4	
P12	4			4	
P13	4			4	
P14	4			4	
P15	4			4	

