AYDIN ADNAN MENDERES UNIVERSITY
COURSE INFORMATION FORM

Course Title	The Structure Of Public and Private Sector						
Course Code	BYA211		Couse Level	Short Cycle (Associate's Degree)			
ECTS Credit	4	Workload	100 *(Hours)*	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	With this course, public and private sector structure and relations.						
Course Content	Legislative, executive, judicial organs, human resources and bureaucracy, local and provincial administrations, foundations, associations and trade unions.						
Work Placement	N/A						
Planned Learning Activities and Teaching Methods		Explanation (Presentation), Discussion					
Name of Lecturer(s)	Ins. Cemal KOYUNCU						

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Komşu, Ufuk Cem; Daşcı, Erdem (2012). Kamu ve Özel Kesim Yapısı. Ankara: Detay Yayıncılık
2	Karaca, Pınar Özdemir (2017). Kamu - Özel Kesim Yapısı ve İlişkileri. Ankara: Seçkin Yayıncılık

Week	Weekly Detailed Course Contents	
1	Theoretical	Legislative, executive, judicial
2	Theoretical	Management structure and relationships
3	Theoretical	Human resources and bureaucracy
4	Theoretical	State-owned enterprises
5	Theoretical	Local and local governments
6	Theoretical	Active management
7	Theoretical	Autonomous neutral institutions
8	Theoretical	Independent regulatory bodies Co-managed institutions
9	Intermediate Exam	Midterm
10	Theoretical	Professional organizations in the form of public institutions
11	Theoretical	Political parties Trade unions and confederations
12	Theoretical	Representations Foundations, associations, economics, industry and commercial institutions
13	Theoretical	Foundations, associations, economics, industry and commercial institutions
14	Theoretical	Foundations, associations, economics, industry and commercial institutions Service units
15	Theoretical	Legislative, executive, judicial
16	Final Exam	Final Examination

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	30	0	2	60
Midterm Examination	1	5	1	6
Final Examination	1	5	1	6
			Total Workload (Hours)	100
			[Total Workload (Hours) / 25*] = **ECTS**	4

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	To recognize the basic organs mentioned in the Constitution and examine the relations
2	Recognizing and examining the relationship between state-owned enterprises, central government and provincial government
3	To know and investigate the institutions that are autonomous, independent and partly public administration
4	To know political parties, trade unions, representations, foundations, associations, service institutions and examine relations
5	Teaches the state and government system in detail after the last constitutional amendments.

Programme Outcomes *(Office Mangement and Executive Assistantship)*

1	The ability of using information and communication tools and the other vocational tools and techniques.
2	The ability of planning and applying vocational process.
3	The ability of communicating in foreign language.
4	The ability of vocational self-confidence.
5	The ability of enteprenurism.
6	The ability of using theorical field information at the practice.
7	The ability of managing a process that provides the needs.
8	The ability of working in groups including interdisciplinary.
9	The ability of defining problems and solving them in vocational practice.
10	The awareness of vocational ethic and responsibility.
11	The awareness of necessity of life-long learning and the ability to make come true this.
12	The ability of having information about sectoral problems.
13	The ability of understanding vocational legal regulation and applying.
14	The ability of having an effective communication.
15	Social, cultural and social responsibilities of the grip, and the ability to apply to adopt.

Contribution of Learning Outcomes to Programme Outcomes *1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High*

	L1	L2	L3	L4	L5
P1	4	4	4	4	
P2	4	4	4	4	
P3					4
P4	4	4	4	4	
P5	4	4	4	4	
P6	4	4	4	4	
P7	4	4	4	4	
P8	4	4	4	4	
P9	4	4	4	4	
P10	4	4	4	4	
P11	4	4	4	4	
P12	4	4	4	4	
P13	4	4	4	4	
P14	4	4	4	4	
P15	4	4	4	4	