



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Professional Foreign Language-II							
Course Code		MRS293		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		These courses are students; knowledge of basic professional language with basic professional concepts and definitions aimed to gain competencies.							
Course Content		General knowledge of English will be the basis for professional language proficiency, the term commonly used in the field of machinery manufacturing, words and concepts, tools used in machine manufacturing workshops, machines and components used in machine manufacturing workshop, basic identification patterns, numerical values and quantities, mathematical terms and four basic operations, shapes and colors, one, two and three-dimensional shapes, flat and curved-edged shapes, angles.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Demonstration, Discussion, Individual Study					
Name of Lecturer(s)		Ins. Alpaslan BAŞARIK							

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	Books, supplementary books, lecture notes and other sources
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Week	Weekly Detailed Course Contents	
1	Theoretical	English equivalents of machine elements
2	Theoretical	Computer-aided looms and looms elements used in machine manufacturing and industrial mold
3	Theoretical	Computer-aided looms and looms elements used in machine manufacturing and industrial mold
4	Theoretical	Materials and technical terms used in the manufacture of machinery and industrial molding
5	Theoretical	English equivalents of the menus used in CAD software
6	Theoretical	English equivalents of the menus used in CAD software
7	Theoretical	English equivalents of the menu used in the CAM software
8	Theoretical	The tools used in technical drawing - supplies and basic concepts
9	Intermediate Exam	MIDTERM
10	Theoretical	The tools used in technical drawing - supplies and basic concepts
11	Theoretical	The expression of measurement and measuring instruments
12	Theoretical	The basic concepts used in hydraulic and pneumatic systems
13	Theoretical	Basic concepts of total quality management
14	Theoretical	3D scanning and plotting
15	Theoretical	The basic concepts used in welding
16	Final Exam	FINAL EXAM

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	1	0	10	10
Midterm Examination	1	5	1	6
Final Examination	1	5	1	6
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

\*25 hour workload is accepted as 1 ECTS



**Learning Outcomes**

1	To be able to comprehend the importance of professional foreign language knowledge
2	Ability to understand and use professional terms
3	To have enough knowledge about the profession in a foreign language
4	To be able to express his / her thoughts in the field by using basic definitions and concepts
5	To be able to read and understand documents written in foreign language related to the profession

**Programme Outcomes** (*Office Management and Executive Assistantship*)

1	The ability of using information and communication tools and the other vocational tools and techniques.
2	The ability of planning and applying vocational process.
3	The ability of communicating in foreign language.
4	The ability of vocational self-confidence.
5	The ability of entrepreneurship.
6	The ability of using theoretical field information at the practice.
7	The ability of managing a process that provides the needs.
8	The ability of working in groups including interdisciplinary.
9	The ability of defining problems and solving them in vocational practice.
10	The awareness of vocational ethic and responsibility.
11	The awareness of necessity of life-long learning and the ability to make come true this.
12	The ability of having information about sectoral problems.
13	The ability of understanding vocational legal regulation and applying.
14	The ability of having an effective communication.
15	Social, cultural and social responsibilities of the grip, and the ability to apply to adopt.

**Contribution of Learning Outcomes to Programme Outcomes** 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P3	4	4	4	4	4

