



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Professional Foreign Language - I							
Course Code		MKE292		Couse Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (<i>Hours</i>)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		It is aimed to acquire basic vocational concepts and definitions and basic vocational language knowledge competencies.							
Course Content		Term, Words and Concepts which are frequently used in machine manufacturing, Hand tools used in machine manufacturing workshop, Benches and elements used in machine manufacturing workshop.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Fundamentals of English Grammer, Betty AZAR
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Week	Weekly Detailed Course Contents	
1	Theoretical	Updating general English information that will be the basis of professional foreign language proficiency
2	Theoretical	Updating general English information that will be the basis of professional foreign language proficiency
3	Theoretical	Term, Words and Concepts Used in Machine Manufacturing
4	Theoretical	Hand tools used in machine manufacturing workshop
5	Theoretical	Benches and elements used in machinery manufacturing workshop
6	Theoretical	Basic Definition Patterns
7	Theoretical	Basic Definition Patterns
8	Theoretical	Numerical Value and Quantities
9	Intermediate Exam	Midterm Examination
10	Theoretical	Mathematical Terms and Four Basic Operations
11	Theoretical	Mathematical Terms and Four Basic Operations
12	Theoretical	Shapes and Colors
13	Theoretical	One, Two and Three Dimensional Shapes
14	Theoretical	Shapes with Flat and Curved Edges
15	Theoretical	Angles
16	Final Exam	Final Examination

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	5	0	1	5
Term Project	5	0	1	5
Midterm Examination	1	5	1	6
Final Examination	1	5	1	6
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

*25 hour workload is accepted as 1 ECTS



Learning Outcomes

1	To use professional foreign language knowledge
2	To use professional concepts and definitions
3	To have enough knowledge about the profession in a foreign language
4	To be able to express his / her thoughts in machine technology by using basic definitions and concepts
5	To be able to read and understand documents written in foreign languages related to the profession

Programme Outcomes (*Office Management and Executive Assistantship*)

1	The ability of using information and communication tools and the other vocational tools and techniques.
2	The ability of planning and applying vocational process.
3	The ability of communicating in foreign language.
4	The ability of vocational self-confidence.
5	The ability of entrepreneurship.
6	The ability of using theoretical field information at the practice.
7	The ability of managing a process that provides the needs.
8	The ability of working in groups including interdisciplinary.
9	The ability of defining problems and solving them in vocational practice.
10	The awareness of vocational ethic and responsibility.
11	The awareness of necessity of life-long learning and the ability to make come true this.
12	The ability of having information about sectoral problems.
13	The ability of understanding vocational legal regulation and applying.
14	The ability of having an effective communication.
15	Social, cultural and social responsibilities of the grip, and the ability to apply to adopt.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P3			4	4	4
P4	4	4			

