



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Hygiene and Sanitation							
Course Code		TG303		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	76 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		Hygiene and sanitation of the place and importance in our lives							
Course Content		What is health and wellness, hygiene is? Sanitation is? Hygiene of the place in our life and its importance, Personal Hygiene, Health professionals at work washing hands and wearing gloves importance, surface hygiene, sterilization, disinfection and hygiene, asepsis and antisepsis concepts, workplace hygiene, used in the workplace tools and equipment hygiene, food and environmental hygiene, attention when cleaning emerging diseases							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Demonstration, Case Study, Individual Study					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	iş sağlığı ve güvenliği ve iş hijyeni-İSTANBUL ÜNİVERSİTESİ AÇIK VE UZAKTAN EĞİTİM FAKÜLTESİ yayınları
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Week	Weekly Detailed Course Contents	
1	Theoretical	What is health and wellness
2	Theoretical	Hygiene and variations
3	Theoretical	The place and importance of hygiene in our life
4	Theoretical	Sanitation
5	Theoretical	Personal Hygiene
6	Theoretical	Sterilization, disinfection and cleaning
7	Theoretical	Asepsis and antisepsis
8	Theoretical	midterm
9	Theoretical	Workplace hygiene
10	Theoretical	The hygiene of the equipments used in the workplace
11	Theoretical	Food and environmental hygiene
12	Theoretical	The importance of hand washing among health care professionals
13	Theoretical	The importance of health care workers wear gloves
14	Theoretical	Attention when cleaning emerging diseases

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	2	6	0	12
Individual Work	14	0	2	28
Midterm Examination	1	2	2	4
Final Examination	1	2	2	4
Total Workload (Hours)				76
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS



Learning Outcomes

1	It is aimed to gain the most basic information about the general hygiene of the personnel working in various fields of health sector.
2	Knows the importance of hygiene and sanitation
3	Knows what to consider to maintain and maintain personal hygiene.
4	Knows the stages of cleaning application.
5	Apply disinfection methods

Programme Outcomes (Medical Documentation and Secretarial Practices)

1	Write and pronounce medical terms correctly.
2	Collect data of medical statistics and report the results periodically after analyzing them scientifically.
3	Learn basic structure of human body and important system diseases.
4	Know principles and rules of medical secretaryship. Protect patients' rights and privacy.
5	Use Turkish and body language in a correct and effective way.
6	Run internal and external correspondence of the foundation, keep the files of the documents after classification, organize them and archive in line with filing techniques.
7	Establish verbal and written communication inside the foundation and out of foundation.
8	Make the coding procedure of diseases and health problems according to existing international classification systems.
9	Run the counseling services for patients and their relatives.
10	Solve the problems that are encountered in work life quickly and effectively.
11	Use the necessary equipment for professional practices such as computer and office devices effectively.
12	Improve professional knowledge and skills continuously.
13	Executes any patient registration-documentation processes
14	Makes archiving operations
15	Prepares medical documents
16	Knows Turkish history and Atatürk's revolutions.
17	Adapt to team work in application areas.
18	Knows and defines diseases.
19	Have general information about the world and biological formations.
20	English speaking writer

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	2	2	2	2	2
P2	2	2	2	2	2
P3	2	2	2	2	2
P9	3	3	3	3	3
P18	4	4	4	4	4

