



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Hospital Management and Organization							
Course Code		TS008		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	76 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		The purpose of this course is to give information about the structure of hospitals, public and private hospitals in Turkey, and management styles as an aimed enterprise.							
Course Content		Management Concepts and Functions of Hospitals, Functions of Hospitals, Functions of Hospitals, Characteristics of Hospitals, Financial Management in Hospitals, Material and Inventory Management in Hospitals, Human Resources Management in Hospitals, Public and Corporate Communication Management in Hospitals, Patient Services Management in Hospitals, Pharmacy and Laboratories in Hospitals , Management of Specific Units such as Operating Rooms, Ministry of Health, Universities, Municipalities and Private Sector Hospital Services, and Health Transformation Program in Health Sector.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Case Study					
Name of Lecturer(s)		Ins. Ali ALU							

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

### Recommended or Required Reading

1	Sur, Haydar- Palteki, Tunçay, Hastane Yönetimi, Nobel Tıp Kitapevi, 2013.
2	Şahin Kavuncubaşı, Selami Yıldırım, Hastane ve Sağlık Kurumları Yönetimi, Siyasal Kitapevi, Ankara, 2010
3	Dilaver Tengilimoğlu, Oğuz Işık, Mahmut Akbolat, Sağlık İşletmeleri Yönetimi, Nobel Yayın Dağıtım, 2012

Week	Weekly Detailed Course Contents	
1	Theoretical	Management Concept and Functions
2	Theoretical	Hospital Description, Aims and Functions of Hospitals, Hospitals Other Features
3	Theoretical	Historical Development of the Hospital Management Profession and Features Required in the Hospital Manager
4	Theoretical	Hospital Management and Organization and Departments and Functions of Hospital
5	Theoretical	Financial Management in Hospitals
6	Theoretical	Materials and Inventory Management in Hospitals
7	Theoretical	Information Technology Management in Hospitals
8	Theoretical	Human Resources Management in Hospitals
9	Theoretical	Public Relations and Corporate Communication Management in Hospitals
10	Theoretical	Patient Services Management in Hospitals
11	Theoretical	Management of Specific Units such as Pharmacy, Laboratory, Operating Room in Hospitals
12	Theoretical	Assessment of the Status of the Ministry of Health, Universities, Municipalities and Private Sector about Hospital Services
13	Theoretical	Effects of the Health Transformation Program on the Health Sector
14	Theoretical	Health Cities and Health Regions

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	3	5	2	21
Midterm Examination	1	10	1	11



Final Examination	1	15	1	16
Total Workload (Hours)				76
[Total Workload (Hours) / 25*] = ECTS				3
*25 hour workload is accepted as 1 ECTS				

### Learning Outcomes

1	he/she will be able to analyze management techniques in hospitals
2	he/she will be able to explain scientific management approaches and historical development.
3	he/she will Experience hospital management and organizational structures.
4	he/she will Evaluate hospital management structures
5	Compare hospital management with other forms of management
6	Analyze the requirements of the hospital organization

### Programme Outcomes (First and Emergency Aid )

1	To be able to be aware of their professional authorities and responsibilities.
2	To be able to use the principles of individual and organizational communication skills.
3	To be able to define the emergency medical services and the pre-hospital emergency medical system devices used in Turkey and the world .
4	To be able to perform physical assessment of the patient and primary and secondary inspection.
5	To be able to apply the methods of handling and transportation of the patient
6	To be able to recognize the rules of the general approach to trauma patients and to be able to be capable of handling and maintenance of trauma equipment.
7	To be able to recognize emergency vehicles' mechanical and technical equipment and to be able to drive emergency vehicles.
8	To be able to identify the principles of pre-hospital emergency care in cases of environmental emergencies.
9	To be able to identify the principles of pre-hospital emergency care in medical emergencies.
10	To be able to analyze the ECG rhythm and apply the principles of pre-hospital emergency care for rhythm Disorders.
11	To be able to recognize and apply the pre-hospital emergency care drugs and fluids.
12	To be able to identify basic life support applications, Advanced Life Support applications and Advanced air way applications.
13	To be able to recognize the principles of pre-hospital emergency during disasters.
14	To be able to protect and maintain the highest level of physical and mental health.
15	To be able to recognize human anatomy and physiology.
16	To be able to develop good communication and human relations skills with colleagues and patients.
17	To be able to apply Infection Control Methods and check infectious situations of emergency vehicles and equipment, ensure the conditions of asepsis-antisepsis and pre-hospital emergency care with Infectious Diseases.
18	To have the appropriate knowledge of medical sciences at the level of interest, to use specific medical terms and terminology of field

### Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5	L6
P1	3	3	3	3	3	3
P2	5	5	5	5	5	5
P3	3	3	3	3	3	3
P4	2	2	2	2	2	2
P5	3	3	3	3	3	3
P6	3	3	3	3	3	3
P7	2	2	2	2	2	2
P12	2	2	2	2	2	2
P14	3	3	3	3	3	3
P15	3	3	3	3	3	3
P16	5	5	5	5	5	5

