AYDIN ADNAN MENDERES UNIVERSITY
COURSE INFORMATION FORM

Course Title	Access to Information Tools						
Course Code	TS306		Couse Level	Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	75 *(Hours)*	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	Use of office equipment is gained. Gains the ability to use internet and internet databases search engines. Gain skills and experience about technology and its use. Database and search engines are gained through the use of crawling and information transportation systems.						
Course Content	Sources of information arising from technological developments. (Wiki, Blog, Social networks) Types and history of information centers. Databases, Web, Search engines.						
Work Placement	N/A						
Planned Learning Activities and Teaching Methods			Explanation (Presentation), Discussion, Individual Study				
Name of Lecturer(s)							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Ders kitapları ve diğer kaynaklar

Week	Weekly Detailed Course Contents	
1	Theoretical	Technology and information systems
2	Theoretical	What is Internet ? Internet search engines and accessing information through them
3	Theoretical	Hospital information systems
4	Theoretical	Computer and its hardware
5	Theoretical	Keyboard usage
6	Theoretical	Letters in keyboard
7	Theoretical	Keyboard shortcuts
8	Theoretical	Keyboard shortcuts
9	Theoretical	Error-free five-minute prose studies of Examination
10	Theoretical	Studies of error-free writing – prose studies
11	Theoretical	Standart letters – block letters – average letters
12	Theoretical	Database examples
13	Theoretical	Usage of databases
14	Theoretical	Databases in turkey and around the world

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	2	42
Midterm Examination	1	1	1	2
Final Examination	1	1	1	2
			Total Workload (Hours)	75
			[Total Workload (Hours) / 25*] = **ECTS**	3

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	To be able to use communication techniques,rules and forms of correspondence with the help of up-to-date technology

2	To be able to submit the data collected in health care institutions and analyze them using scientific and bio-statistic techniques. And also to be able to calculate and interpret basic rates data used in health care institutions, which give first step service and bed service.
3	To be able to archive the records, documents and forms in health care institutions by using up-to-date techniques
4	To be able to follow the information sources arising from technological developments.
5	Information services, Information access policies and Using information access models.

Programme Outcomes *(Anesthesia)*

1	To be able to recall basic knowledge about human anatomy
2	To be able to recall the knowledge about Ataturk's principles and the history of Turkish Revolution
3	To be able to recall the knowledge about ethical and moral values
4	To be able to recall the knowledge of Turkish grammer and be able to use it
5	To be able to communicate effectively with patient, their family, and own team
6	To be able to control, use, and maintain the anesthesia machines
7	To be able to recall the information about anesthesia application in the system diseases
8	To be able to recall the issues that needed to be considered in follow-up of patients in intensive care.
9	To be able to make the patiens' care in intensive care
10	To be able to apply the cardiopulmonary resuscitation.
11	To be able to apply the drug, liquid and blood to the patient.
12	To be able to apply nasogastric tube to the patient and to aspirate.
13	To be able to assist the implementation of general anesthesia to patient.
14	To be able to recall the drugs used in general and regional anesthesia and learn to use them safely.
15	PO15. Can help during the maintanence, ending and post anaesthesia process.
16	Can help the practices of anesthesia and sedation outside the operation room.
17	Can communicate at the basic level of a foreign language and use this language in his job.
18	Be able to communicate at a basic level in a foreign language and be able to use this language in professional fields
19	To have the appropriate knowledge of basic sciences at the level of interest, to use specific medical terms and terminology of field

Contribution of Learning Outcomes to Programme Outcomes *1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High*

	L1	L2	L3	L4	L5
P5	5	4	4	4	4