

AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title	1 / /						
Course Code	THM121	Couse Level		Short Cycle (Associate's Degree)			
ECTS Credit 3	Workload 76 (Hours)	Theory	3	Practice	0	Laboratory	0
Objectives of the Course	With this course; use of fro	nt office softwa	are.				
Course Content The Fidelio suite8 progr		is the content	of this co	urse			
Work Placement N/A							
Planned Learning Activitie	Explanation	(Presenta	tion), Demonst	ration, Indiv	vidual Study		
Name of Lecturer(s)	Ins. Murat KAHYA						

Assessment Methods and Criteria					
Method	Quantity	Percentage (%)			
Midterm Examination	1	40			
Final Examination	1	70			

Recommended or Required Reading

- 1 1. KINAY, H. (2011) Fidelio Suite 8, Murathan Yayınevi, Trabzon
- 2 2. Fidelio eğitim program cd si

Week	Weekly Detailed Course Contents					
1	Theoretical	Fidelio suite8 input, profile inquiry				
2	Theoretical	Create a profile				
3	Theoretical	Tabs on profile				
4	Theoretical	Tabs on profile				
5	Theoretical	Tabs on profile				
6	Theoretical	.individual booking				
7	Theoretical	individual booking				
8	Intermediate Exam	Midterm exam				
9	Theoretical	Reservation options				
11	Theoretical	Reservation options				
12	Theoretical	Reservation options				
13	Theoretical	Front office operations				
14	Laboratory	Front office operations				
15	Final Exam	Final Exam				

Workload Calculation						
Activity	Quantity		Preparation	Duration		Total Workload
Lecture - Theory	14		1	3		56
Midterm Examination	1		9	1		10
Final Examination	1		9	1		10
Total Workload (Hours)						76
[Total Workload (Hours) / 25*] = ECTS						3
*25 hour workload is accepted as 1 ECTS						

Learn	Learning Outcomes					
1	To be able to use information communication technologies					
2	to be able to apply front office operations					
3	to use fidelio suite8					
4	Receiving documents related to other departments					



Progr	amme Outcomes (Tourism and Hotel Management)
1	To be able to use a second foreign language at intermediate level
2	To have the ability to use information technologies in the field at a good level.
3	Competence in human relations and behaviors required by tourism industry.
4	To be able to dominate the issues of entrepreneurship and business establishment procedures in the field of accommodation management
5	To have the knowledge and skills required by the profession
6	To have information about equipment and equipment used in accommodation establishments

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	3	3	4	4	4
P2	5	5	5	5	5
P3	2	2	2	2	2
P4	5	5	5	5	5
P5	5	5	5	5	5
P6	5	5	5	5	5

