AYDIN ADNAN MENDERES UNIVERSITY
COURSE INFORMATION FORM

Course Title	Human Resources Management								
Course Code	THM225		Couse Level	Short Cycle (Associate's Degree)					
ECTS Credit	2	Workload	50 *(Hours)*	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	To understand effective management of human resources in the business environment in the organization techniques. In this framework, human function in organizations , human resources management systems, cedures and activities the aim of this course is to evaluate.								
Course Content	Strategic human resources management, globalization, performance evaluation, training, employee motivation, rewarding techniques, interview methods will be covered in the course.								
Work Placement	N/A								
Planned Learning Activities and Teaching Methods	Explanation (Presentation), Discussion, Case Study, Individual Study								
Name of Lecturer(s)									

Prerequisites & Co-requisities	
Equivalent Course	TTS225

Assessment Methods and Criteria		
Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading	
1	İnsan Kaynakları Yönetimi Yazar: Selçuk Arıcı Yayınevi : Artikel Yayıncılık

Week	Weekly Detailed Course Contents	
1	Theoretical	Definition and Scope of Human Resources Management
2	Theoretical	Strategic Importance of Human Resources Management
3	Theoretical	Human Resources Functions
4	Theoretical	Job Analysis, Job Description and Job Requirements
5	Theoretical	Human Resources Planning
6	Theoretical	Finding, Selecting and Placing an Employee
7	Theoretical	HRM Training and Development
8	Intermediate Exam	Midterm Exam
9	Theoretical	Valuation
10	Theoretical	Wage Management
11	Theoretical	Career Management
12	Theoretical	Legal Regulations Regarding HRM
13	Theoretical	Human Resources Information System
14	Theoretical	General evaluation
15	Final Exam	Final Exam

Workload Calculation				
Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	10	1	11

Final Examination	1	10	1	11
			Total Workload (Hours)	50
			[Total Workload (Hours) / 25*] = **ECTS**	2
**25 hour workload is accepted as 1 ECTS*				

Learning Outcomes	
1	To understand the importance of human in organizations
2	Collection and planning of data related to human resources management, take an active role in the analysis and supervision stages.
3	Other disciplines related to human resources management and to have basic knowledge about these disciplines.
4	To have information about career planning
5	To have information about job valuation and wage managemen

Programme Outcomes *(Tourism and Travel Services)*	
1	Tourism, natural, cultural, historical and social environment to be aware of the relationship.
2	To be able to use a second foreign language at intermediate level.
3	To have the ability to use information technologies in the field at a good level.
4	To have the knowledge and skills required by the profession.
5	To have knowledge about national and global travel destinations, motivations and movements.
6	To have information about countries and cultures.
7	Mastering the automation systems used in travel management
8	To have the technical knowledge about travel agency and ticketing.

Contribution of Learning Outcomes to Programme Outcomes *1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High*

	L1	L2	L3	L4	L5
P2	2	2			
P4	4	5	5	5	5
P6	1				