



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Basic Computer Usage I							
Course Code		MRP131		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	70 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		To provide students with the knowledge and skills to use basic computers to help them in their daily lives and professional careers.							
Course Content		Data Introduction, Computer Usage Areas, Data Processing, Information Display in Computers, Characteristics of Computers, Evolution of Computer Until Today, Computer Generations.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Demonstration, Discussion, Case Study, Individual Study					
Name of Lecturer(s)									

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	MEGEP (VOCATIONAL EDUCATION AND STRENGTHENING OF STRUCTURAL SYSTEM PROJECT) INDUSTRIAL AUTOMATION TECHNOLOGIES BASIC COMPUTER NETWORKS - 1
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Week	Weekly Detailed Course Contents	
1	Theoretical	Internet And Internet Browser
2	Theoretical	Electronic Mail Management
3	Theoretical	News Groups / Forums
4	Theoretical	Web Based Learning
5	Theoretical	Electronic trade
6	Theoretical	Internet And Career
7	Theoretical	Preparation for Job Interview
8	Intermediate Exam	Midterm
9	Practice	Preparation for Job Interview
10	Practice	Graphics
11	Theoretical & Practice	Preparing a Presentation
12	Theoretical & Practice	Preparing a Presentation
13	Theoretical & Practice	Preparing a Presentation
14	Theoretical & Practice	Preparing a Presentation
15	Practice	Preparing a Presentation

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	7	0	2	14
Lecture - Practice	7	0	2	14
Assignment	10	2	0	20
Midterm Examination	1	11	1	12
Final Examination	1	9	1	10
Total Workload (Hours)				70
[Total Workload (Hours) / 25*] = ECTS				3

\*25 hour workload is accepted as 1 ECTS



**Learning Outcomes**

1	Understands presentation design principles and principles, understands the use of presentation tool features, advanced formatting, layout techniques and multimedia effects. Can use internet tools and information access techniques effectively.
2	It displays organizing, transferring and displaying the database with advanced data management analysis.
3	Uses word processing application in a model that will produce counted as the output of advanced word processing document.
4	Can use current versions of office software at a good level.
5	Recognizes operating systems and basic tasks, can work on current versions of Windows operating system.

**Programme Outcomes (Architectural Restoration)**

1	The restoration, structural information, the matters required by the construction technology and infrastructure areas have sufficient theoretical and practical knowledge in this field and win.
2	Using the basic level of knowledge and skills acquired in the field, interpret and evaluate data, identify problems, analyze, would have the ability to develop solutions based on evidence.
3	Restoration terminology, values that protect the basic principles for the identification and protection purposes, the protection will have information about the evolution of understanding and methods.
4	The causes of deterioration tile works, to be implemented between the restoration and conservation methods and have the basic information about the techniques.
5	modern techniques required for applications related to the field, tools, and you can select and use information technology effectively.
6	Drawing to gain the perspective necessary, plans, sections, elevations, have knowledge about perspective drawings and descriptions, at various scales, section, learn how to view details and to review the project.
7	The concept of traditional crafts, periods, techniques, materials, and have knowledge about the historical development.
8	When faced with unforeseen situations in the field of application to produce solutions, won the individual to take responsibility in the team or work ability.
9	By using computer-related applications and commands used in the project drawings, studies measuring the output settings and make applications work on the plan.
10	Labor law and occupational safety, environmental protection and quality have the consciousness.
11	Archaeological research methods, have knowledge about excavation methods and types. drawing museum in presentation material examination of the legislation in the application of archeology and artifacts within the scope of the documentation and cataloging acquire knowledge and skills.
12	Survey, restoration, knows the basic principles and methods in restitution and conservation. The history of restoration and will have the necessary information about the current restoration techniques applied in the world.
13	building materials that are used in historical buildings, construction techniques, have a general knowledge about the causes of deterioration and preservation techniques.
14	Wood will have a basic knowledge of the causes of deterioration and take necessary protection methods.
15	on Traditional Turkish House Architecture; The origin of Turkish houses, regional specialties, plan types, building systems, construction materials, will have information about the features and facade decorations.
16	have knowledge about perspective drawings and descriptions, at various scales, section, learn how to view details and to review the project.
17	control services in buildings, unit price and description analysis, excavation, and will have information about transportation and accounting affairs.
18	He gains the ability to conduct research.
19	The creation of an architectural project and all the architectural layout of the project and learn the making of three-dimensional computer drawings of the visual.
20	They have to respect the historical value of professional ethics.

**Contribution of Learning Outcomes to Programme Outcomes** 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L4	L5
P1	1			
P2	4	3		
P5	5	3	5	5
P7	4	3		
P8	4	3		
P9	3	2		
P11	3			
P12	4	2		
P13	4	2		
P14	4	3		
P15	4			
P18	5	3		

