



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Local Governments							
Course Code		DIT120		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		The aim of the course is to give basic information about local government, local governments in Turkey, legal / Introducing a general outline of the institutional dimension, the analysis of the establishment of the decentralization process and students is to increase the knowledge and level of understanding in this area							
Course Content		Local governments, central-local distinction, democratization, economic, s, age, social administrative decentralization, EU cohesion policy, decentralization efforts in Turkey. Municipalities, non-governmental organizations, public-private partnerships							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)		Ins. Gülbin TOĞUŞ POLAT							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Yerel Yönetimler
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Week	Weekly Detailed Course Contents	
1	Theoretical	Administration, public administration and decentralization
2	Theoretical	Organization and basic features of Turkish public administration
3	Theoretical	The importance of local governments and the values on which they are based
4	Theoretical	Local governments in the constitution
5	Theoretical	Local governments in the European local self-government autonomy charter and other international documents
6	Theoretical	Local governments before the republican period
7	Theoretical	Republican period local government organizations
8	Intermediate Exam	Midterm Exam
9	Theoretical	Special provincial administration duties, organs and financial structure
10	Theoretical	Municipal administration duties, organs and financial structure
11	Theoretical	Metropolitan municipality administration, duties, organs and financial structure
12	Theoretical	Municipal service methods
13	Theoretical	Contemporary management practices in local governments
14	Theoretical	Contemporary management practices in local governments
15	Theoretical	Contemporary management practices in local governments

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	2	42
Assignment	2	2	2	8
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	
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2	
3	
4	
5	

Programme Outcomes (Accounting and Tax Practices)

1	Have basic theoretical knowledge and skills in accounting and tax areas
2	The accounting and consultancy firm providing services in accounting, finance and accounting departments to meet the needs of the public or private sector organizations have the ability to think analytically and solve problems, be qualified accounting staff
3	To use at least one of the software packages related to accounting fluent
4	To follow the regulations related to the profession and have the basic legal information
5	Identify the data required for accounting for businesses, the ability to effectively collect and save
6	To be able to keep accounting records necessary to analyze financial transactions
7	General accounting, end of period accounting, cost accounting, and companies, understand and apply accounting control issues
8	Understand the obligations of a responsible and have knowledge about taxes and tax Turkish Tax System
9	By understanding and interpreting the problems of the profession, ideas orally or in writing, to express clearly
10	Knowledge they have taken in relation to the profession and to apply in a real business environment by identifying problems, interpret data and have the ability to analyze,
11	Professional and ethical responsibilities, understand the importance of job security
12	Be aware of the importance of following the regulations related to the profession
13	Correspondence related to the field can make using a computer, to store the information and use the stored information

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	5	5			5
P2	5	5		5	5
P3	5	5	5	5	5
P4		5	5	5	5
P5	5	5	5	5	5
P6	5	5	5	5	5
P7	5	5	5		5
P8	5	5	5	5	5
P9	5	5	5	5	5
P10	5		5	5	5
P11				5	5
P12	5			5	5

