



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Training							
Course Code		ORT240		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	6	Workload	145 (<i>Hours</i>)	Theory	0	Practice	2	Laboratory	0
Objectives of the Course		The purpose of the training practice is to provide the students with the capability of applying the technical knowledge to practice and of developing the required skills and techniques. Additionally, it aims to inform them about the real working conditions and to reinforce that knowledge via supporting the adaptation of the students from academic life to business life. Moreover, it aims to train students so that they could acquire the sufficient knowledge to use in business life and to increase work discipline.							
Course Content		The training includes is all the activities related to existing programme. The students ought to practice for thirty work days at public or private associations. The tasks performed during the training programme should be written and reported daily. The report of the training should be signed every work day by the authorized person. The required documents should be forwarded to authorized person of Sultanhisar Professional High School after the completion of practice to be evaluated within one month.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Experiment, Demonstration, Project Based Study, Individual Study					
Name of Lecturer(s)		Ins. Nuri KİLİMCİ							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Report	1	100

Recommended or Required Reading

1	The occupational publications of the management or association that the training is carried out.
2	Class related books, articles, papers, publications and other literatures

Week	Weekly Detailed Course Contents	
1	Theoretical	To do the job and to prepare a report issued by the authorized person in the study area.
	Practice	To do the job and to prepare a report issued by the authorized person in the study area.
2	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
3	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
4	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
5	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
6	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
7	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
8	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.



8	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
9	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
10	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
11	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
12	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
13	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
14	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
15	Theoretical	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
	Practice	To carry out the required tasks and to prepare a report issued by the authorized person in the study area.
16	Theoretical	To conclude the report and to deliver it to Training Education and Practice Committee.
	Practice	To conclude the report and to deliver it to Training Education and Practice Committee.
	Preparation Work	To make the final checks in the report to overcome the shortcomings of it.

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Practice	30	0	2	60
Project	1	5	5	10
Land Work	30	0	2.5	75
Total Workload (Hours)				145
[Total Workload (Hours) / 25*] = ECTS				6

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	To be able to evaluate the practical reflections of theoretical learning that he acquired during university education.
2	To be able to apply his knowledge regarding his occupation.
3	To be able to take an active part in group works.
4	To be able to establish the occupational missions and management regarding his occupation.
5	To be able to acquire the hierarchical system and people relations in business sector.
6	To be able to present and report the activities in business regularly and properly.
7	To be able to develop the capability to solve problems and to use that capability in various fields related to his occupation.
8	To be able to identify the relations between the units within the foundation/ company that the training process is carried out.
9	To be able to gain knowledge and skills during practice work.

Programme Outcomes (Organic Agriculture)

1	
2	
3	
4	



5	
6	
7	
8	
9	
10	
11	

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2
P1	5	4

