



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Introduction to Public Administration							
Course Code		YY103		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	69 (Hours)	Theory	3	Practice	0	Laboratory	0
Objectives of the Course		The aim of the course is to provide students with the basic dynamics of public administration and provide theoretical knowledge.							
Course Content		The description of Public administration , the comparision of public administration and private sector , the organizing of Public institutions, The features of public institutions, and the audit of public administration .							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)		Ins. Kadriye BİLİR							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	• ERYILMAZ, Bilal (2011) "Kamu Yönetimi", Okutman Yayıncılık
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Week	Weekly Detailed Course Contents	
1	Theoretical	The quantity of public management: The dicription of public management and sections, Public Management and private management.
	Preparation Work	Related chapter of course book and related papers.
2	Theoretical	The organizing of public management: public management organizing methods of states and their basics.
	Preparation Work	Related chapter of course book and related papers.
3	Theoretical	The trasformation period on public management, the conventional public management, the conventional model of public management: The factors which jerkand force to change about the conventional model of public management
	Preparation Work	Related chapter of course book and related papers.
4	Theoretical	The New Model on Public Management (enterprising), The Role of the State: New Publis Enterprising, the criticism to the new Public Management, The Governance, some main Periods of the State's Role. For Public sphere, The Main Reasons to Act on Economical Works.
	Preparation Work	Related chapter of course book and related papers.
5	Theoretical	The structure of the Turkish Public Management: The capital city organizing of the central management, the provincial organization of the central management.
	Preparation Work	Related chapter of course book and related papers.
6	Theoretical	The local governments: The local governments in the constitution, the organs of the local governments, their tasks and services.
	Preparation Work	Related chapter of course book and related papers.
7	Theoretical	The local governments: The local governments in the constitution, the organs of the local governments, their tasks and services.
	Preparation Work	Related chapter of course book and related papers.
8	Theoretical	The institutions of local governments, the public profession institutions, the Independet Management Authorities, TRT, KİT (State Economics Enterprises) universities, the Trade and Instrial Boards, stock Exchange, the Bars, The Regulating audit consortiums.
	Preparation Work	Related chapter of course book and related papers.
9	Intermediate Exam	Midterm exam.
10	Theoretical	The bureaucracy and the publis personnel management: The improvement of the bureoucracy, in Turkey the problems of Bureaucracy, in Turkey, the Principals and specialities of personnel management.
	Preparation Work	Related chapter of course book and related papers.
11	Theoretical	The human resources management.



11	Preparation Work	Related chapter of course book and related papers.
12	Theoretical	The beginning to the public services.
	Preparation Work	Related chapter of course book and related papers.
13	Theoretical	The studies about reforming public management in Turkey: the evaluating the reforming works.
	Preparation Work	Related chapter of course book and related papers.
14	Theoretical	The works of public management reforms in Turkey: The evaluating of the reformation works.
	Preparation Work	Related chapter of course book and related papers.
15	Final Exam	Final examination

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0.5	3	49
Midterm Examination	1	6	0.5	6.5
Final Examination	1	13	1	14
Total Workload (Hours)				69
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Public management, public management organizations, approachments to the public management, the reform of public management and the subjects like those will be thought.
2	To be able to recognize current problems in the field of Public Administration, make comments and propose solutions.
3	To be able to comprehend local, regional and national developments
4	To be aware of social, professional and scientific ethical behavior principles
5	Assimilating democratic and universal human values

Programme Outcomes (Local Authorities)

1	They can be informed in the field of management and follow up improvements in Turkey and the world in the field of local government.
2	They have qualification of solving problems in the local level with following economic and social events up.
3	They will have basic theoretical knowledge to comment with following Turkey's and The World's current political problems up.
4	They will gain the ability of research independently and presenting in the field of Local Government with have basic information about research methods.
5	They will understand the relevant legal texts, interpret, and set up the relationship problems
6	They will be informed about constitution, fundamental rights and freedom, civil service law, public law legislation and professional ethic.
7	They will use information technologies, documents management, archiving and reporting.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	5	5	4	4	5
P2	5	5	5	4	5
P3	5	4	5	5	4
P4	4	4	5	5	5
P5	5	5	4	4	5
P6	5	4	3	4	4
P7	4	5	5	5	4

