



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Administrative Law							
Course Code		YY110		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	74 ( <i>Hours</i> )	Theory	3	Practice	0	Laboratory	0
Objectives of the Course		The aim is to inform student about the legal dimension concerned with administration and administration.							
Course Content		Concept of administration is defined in this lesson.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)		Assoc. Prof. Bahar GÜRDİN							

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	• GÖZLER, Kemal (2011) "İdare Hukukuna Giriş", Ekin Yayınları.
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Week	Weekly Detailed Course Contents	
1	Theoretical	Concept of Administration and Administrative Function
	Preparation Work	
2	Theoretical	Administrative Law and Scope
	Preparation Work	
3	Theoretical	Constitutional Principles Dominating Administrative Law
	Preparation Work	
4	Theoretical	Administrative Authority and the Constitution
	Preparation Work	
5	Theoretical	Administrative Operations (Features, Types, Regulatory Operations)
	Preparation Work	
6	Theoretical	Administrative Operations (Individual Transactions)
	Preparation Work	
7	Theoretical	Terminate of Administrative Operations
	Preparation Work	
8	Theoretical	Contracts of Administrations(Features, Administrative Contracts, Private Law Contracts)
	Preparation Work	
9	Intermediate Exam	Midterm exam
10	Theoretical	Responsibility of Administration
	Preparation Work	
11	Theoretical	Public Officers
	Preparation Work	
12	Theoretical	Turkish Administrative Organization (Central Management)
	Preparation Work	
13	Theoretical	Turkish Government Organization (Local Administration)
	Preparation Work	
14	Theoretical	An overview
	Preparation Work	
15	Final Exam	Final exam



**Workload Calculation**

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	2	42
Midterm Examination	1	16	1	17
Final Examination	1	14	1	15
Total Workload (Hours)				74
[Total Workload (Hours) / 25*] = <b>ECTS</b>				3
*25 hour workload is accepted as 1 ECTS				

**Learning Outcomes**

1	Students learn basic concepts of administrative law.
2	They learn about administrative jurisdiction.
3	Information on the powers of the administration and the Constitution
4	The constitutional principles that are dominant in administrative law are taught.
5	The responsibilities of the administration are taught

**Programme Outcomes (Local Authorities)**

1	They can be informed in the field of management and follow up improvements in Turkey and the world in the field of local government.
2	They have qualification of solving problems in the local level with following economic and social events up.
3	They will have basic theoretical knowledge to comment with following Turkey's and The World's' current political problems up.
4	They will gain the ability of research independently and presenting in the field of Local Government with have basic information about research methods.
5	They will understand the relevant legal texts, interpret, and set up the relationship problems
6	They will be informed about constitution, fundamental rights and freedom, civil service law, public law legislation and professional ethic.
7	They will use information technologies, documents management, archiving and reporting.

**Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High**

	L1	L2	L3	L4	L5
P1	4	4	3	3	2
P2	3	3	3	3	3
P3	3	3	3	3	4
P4	3	2	2	2	2
P5	5	5	2	2	3
P6	4	4	4	5	4
P7	2	2	2	2	2

