



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Local Public Services							
Course Code		YY213		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	73 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		"It is aimed to enable students comprehend conceptual and theoretical evaluations of public services, get to know public services, the structure of social and managerial form of local administrations and understand behaviours of local administration units producing public services." "							
Course Content		Being able to learn the basic concepts related to public service, its components and properties.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)		Assoc. Prof. Bahar GÜRDİN							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
2	Şinik Bilal (2012) Avrupa'dan Karşılaştırmalı Yerel Yönetimler Örnekleri, Türkmen Kitabevi.

Week	Weekly Detailed Course Contents	
1	Theoretical	Basic concepts related to public service
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
2	Theoretical	Components and properties of public service
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
3	Theoretical	Classification of public services
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
4	Theoretical	The establishment, execution and removal of public service (services)
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
5	Theoretical	Factors leading to change the role of the state public services presentation
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
6	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
7	Theoretical	Alternative service delivery methods of the local public services and local governments
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
8	Theoretical	Main service units and duties of municipalities
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
9	Theoretical	Midterm exam
10	Theoretical	Main service units and duties of metropolitan municipalities
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
11	Theoretical	Main service units and duties of metropolitan municipalities
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
12	Theoretical	Main service units and duties of special provincial administrations
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
13	Theoretical	Main service units and duties of special provincial administrations
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.
14	Theoretical	Service units and their duties to the village
	Preparation Work	Toprak Zerrin (2006) Yerel Yönetimler, Nobel Yayın Dağıtım.



15	Final Exam	Final exam
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Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	2	42
Midterm Examination	1	14	0.5	14.5
Final Examination	1	16	1	17
Total Workload (Hours)				73
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Being able to classify public services
2	Being able to comprehend the establishment, execution and removal of public service/services,
3	Being able to analyze factors leading to change the role of the state public services presentation.
4	To be able to follow the changes in local public service legislation
5	To be able to develop solutions related urban local services

Programme Outcomes (Local Authorities)

1	They can be informed in the field of management and follow up improvements in Turkey and the world in the field of local government.
2	They have qualification of solving problems in the local level with following economic and social events up.
3	They will have basic theoretical knowledge to comment with following Turkey's and The World's' current political problems up.
4	They will gain the ability of research independently and presenting in the field of Local Government with have basic information about research methods.
5	They will understand the relevant legal texts, interpret, and set up the relationship problems
6	They will be informed about constitution, fundamental rights and freedom, civil service law, public law legislation and professional ethic.
7	They will use information technologies, documents management, archiving and reporting.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	4	5	5	5	5
P2	4	4	4	4	5
P3	4	4	4	5	4
P4	3	3	3	5	4
P5	4	5	4	4	4
P6	4	4	4	4	3
P7	5	3	4	3	4

