



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Probation							
Course Code		YY210		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	8	Workload	200 ( <i>Hours</i> )	Theory	0	Practice	2	Laboratory	0
Objectives of the Course		To apply the knowledge and skills gained by students during the education and training period in industry and service sectors							
Course Content		It is the practical and practical training that the student will do in the related sectors. It covers a total of 30 working days. students; training, practice and internships in the workplaces are carried out within the framework of the principles and procedures determined by the Council of Higher Education. It is aimed to gain work experience by training and practice in professional subjects. Training and applications are carried out under the supervision of the coordinator instructor. The evaluation forms coming from the workplace are examined and the evaluation is done by the training, application and work commission.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Individual Study					
Name of Lecturer(s)		Assoc. Prof. Bahar GÜRDİN, Ins. Faruk ÇAM, Ins. Halil TEKATLI, Ins. Kadriye BİLİR, Ins. Yıldırım TOPRAK, Lec. Durmus Ali KIZILYALÇIN							

### Prerequisites & Co-requisites

Prerequisite	İSG103
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### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Final Rate	1	110

### Recommended or Required Reading

1	internship instruction
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Week	Weekly Detailed Course Contents	
1	Practice	Workplace Application
2	Practice	Workplace Application
3	Practice	Workplace Application
4	Practice	Workplace Application
5	Practice	Workplace Application
6	Practice	Workplace Application
7	Practice	Workplace Application
8	Practice	Workplace Application
9	Practice	Workplace Application
10	Practice	Workplace Application
11	Practice	Workplace Application
12	Practice	Workplace Application
13	Practice	Workplace Application
14	Practice	Workplace Application

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Board Examination	1	100	100	200
Total Workload (Hours)				200
[Total Workload (Hours) / 25*] = ECTS				8

\*25 hour workload is accepted as 1 ECTS

### Learning Outcomes

1	To be able to apply the information acquired at school in workplaces
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2	To learn workplace corporate culture
3	Learning the administrative structure of the workplace
4	To learn the structure of workplace personnel
5	To learn machine equipments and technologies used in workplaces

**Programme Outcomes (Local Authorities)**

1	They can be informed in the field of management and follow up improvements in Turkey and the world in the field of local government.
2	They have qualification of solving problems in the local level with following economic and social events up.
3	They will have basic theoretical knowledge to comment with following Turkey's and The World's' current political problems up.
4	They will gain the ability of research independently and presenting in the field of Local Government with have basic information about research methods.
5	They will understand the relevant legal texts, interpret, and set up the relationship problems
6	They will be informed about constitution, fundamental rights and freedom, civil service law, public law legislation and professional ethic.
7	They will use information technologies, documents management, archiving and reporting.

**Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High**

	L1	L2	L3	L4	L5
P1	3	2	4	2	2
P2	3	2	2	2	2
P3	2	2	3	3	2
P4	2	2	2	3	2
P5	4	3	2	4	2
P6	3	2	2	3	3
P7	4	3	3	4	5

