



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Local Public Services							
Course Code		YYÖN207		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	75 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		It is aimed to enable students comprehend conceptual and theoretical evaluations of public services,get to know public services, the structure of social and managerial form of local administrations and understand behaviours of local administration units producing public services.							
Course Content		Being able to learn the basic concepts related to public service, its components and properties, Being able to clasify public services.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Problem Solving					
Name of Lecturer(s)		Ins. Şerife Gökçen YANIK							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Kamu Hizmeti genel içerikli ders kitapları, ders notları ve internet
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Week	Weekly Detailed Course Contents	
1	Theoretical	Basic concepts related to public service
	Preparation Work	
2	Theoretical	Components and properties of public service
	Preparation Work	
3	Theoretical	Classification of public services
	Preparation Work	
4	Theoretical	The establishment, execution and removal of public service (services)
	Preparation Work	
5	Theoretical	Factors leading to change the role of the state public services presentation
	Preparation Work	
6	Theoretical	The division and reasons of public services between administrations
	Preparation Work	
7	Theoretical	Alternative service delivery methods of the local public services and local governments
	Preparation Work	
8	Theoretical	Main service units and duties of municipalities
	Preparation Work	
9	Preparation Work	
	Intermediate Exam	Midterm exam
10	Theoretical	Main service units and duties of metropolitan municipalities
	Preparation Work	
11	Theoretical	Main service units and duties of metropolitan municipalities
	Preparation Work	
12	Theoretical	Main service units and duties of special provincial administrations
	Preparation Work	
13	Theoretical	Main service units and duties of special provincial administrations
	Preparation Work	
14	Theoretical	Service units and their duties to the village
	Preparation Work	
15	Theoretical	Course review



15	Preparation Work	
16	Preparation Work	
	Final Exam	Final
17	Preparation Work	
18	Preparation Work	
19	Preparation Work	
20	Preparation Work	
21	Preparation Work	
22	Preparation Work	
23	Preparation Work	
24	Preparation Work	
25	Preparation Work	
26	Preparation Work	
27	Preparation Work	
28	Preparation Work	
29	Preparation Work	
30	Preparation Work	
31	Preparation Work	
32	Preparation Work	

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	2	42
Individual Work	11	0	1	11
Midterm Examination	1	10	1	11
Final Examination	1	10	1	11
Total Workload (Hours)				75
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	1) Being able to learn the basic concepts related to public service,
2	2) its components and properties, Being able to classify public services,
3	3) Being able to comprehend the establishment, execution and removal of public service/services
4	4) Being able to analyze factors leading to change the role of the state public services presentation
5	5) Being able to examine the division and reasons of public services between administrations
6	6) Being able to learn alternative service delivery methods of the local public services and local governments
7	7) Being able to learn main service units and duties of municipalities
8	8) Being able to learn main service units and duties of metropolitan municipalities
9	9) Being able to learn main service units and duties of special provincial administrations
10	10) Being able to learn service units and their duties to the village

Programme Outcomes (Local Authorities)

1	Theoretical knowledge in the field of public administration and local governments to use in working life and lifelong learning to be conscious.
2	To have the ability to use the functions of local government, public administration to adapt to contemporary approaches
3	Problems encountered in professional practice to identify, analyze and propose solutions to have the ability to bring.
4	Professional legal regulations to be equipped, and keep track of changes, use the.
5	Local and collective needs, expectations, and to have knowledge about efficient service delivery.
6	Turkish political life, political orientations, political power, political culture and to have competence in matters of contemporary political ideologies.
7	Understanding of contemporary urbanism, urban planning, urban land management, housing and environmental issues and policies to be competent.
8	Decentralization, local democracy and civil society to gain competence on a case.
9	Having the necessary values in the field of professional ethics; written-verbal communication and correspondence with the field of information-communication technologies and be able to use.



10	Land use plans, zoning laws and regulations to have knowledge of subjects covered.
11	The process of globalization and the country's internal dynamics, to analyze the process of democratization.
12	The Constitution, fundamental rights and freedoms, civil servants, law and public law legislation have sufficient knowledge about professional ethics.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5	L6	L7	L8	L9	L10
P1	3	3	3	3	3	3	3	3	3	3
P2	3	3	3	3	3	3	3	3	3	3
P3	3	3	3	3	3	3	3	3	3	3
P5	4	4	4	4	4	4	4	4	4	4

