



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Administrative Law							
Course Code		YYÖN201		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	75 (Hours)	Theory	3	Practice	0	Laboratory	0
Objectives of the Course		To enable those graduates who are to take part in public sector to perform their duties in line with legal criteria and principles as well as to develop a consciousness about the rights and obligations of the citizens regarding their relations with the State. Moreover, the course aims to examine the legal relations between the citizens and the State administration which is a technical extension of the executive organ due to the Constitutional principle of the “separation of powers”.							
Course Content		The concept of Administrative Law and State’s Administration, Principles in Administrative Law, Duties and authorities of State’s Administration, Central Government and Auxiliary Institutions, Local Governments, Decentralized Institutions in terms of The Provision of Services, Public Goods, Public Officers, Public Services, The Concept and Practice of Law-Enforcement, Administrative acts, Administrative agreements, The Responsibility of State’s Administration, The Control over State’s Administration.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Problem Solving					
Name of Lecturer(s)		Ins. Hayri KEMİKSİZOĞLU							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	A-Ders Kitabı: Ramazan Cengiz Derdiman, İdare Hukuku, 4. Baskı, Alfa Aktüel yayınları, Bursa, 2011
2	B-Referanslar: Prof. Dr. Bahtiyar Akyılmaz, Prof. Dr. Murat Sezginer, Doç. Dr. Cemil Kaya Türk İdare Hukuku, Seçkin Yayınları, Ankara, 2011
3	Metin Günday, İdare Hukuku İmaj yayınları, Ankara, 2011
4	A. Şeref Gözübüyük, Yönetim Hukuku, Turhan Kitabevi, Ankara, 2011
5	Kemal Gözler, İdare Hukuku Dersleri, Ekin Kitabevi Yayınları, Bursa, 2010
6	Ramazan Yıldırım, İdare Hukuku Dersleri – 1 , Mimoza Yayınları, Konya 2012
7	Ramazan Yıldırım, İdare Hukuku Dersleri – II , Mimoza Yayınları, Konya 2010

Week	Weekly Detailed Course Contents	
1	Theoretical	The concept of Administrative Law and State's Administration
2	Theoretical	Principles in Administrative Law
3	Theoretical	Duties and authorities of State's Administration
4	Theoretical	Central Government and Auxiliary Institutions
5	Theoretical	Local Governments
6	Theoretical	Decentralized Institutions in terms of The Provision of Services
7	Theoretical	Public Goods
8	Theoretical	Public Officers
9	Theoretical	Public Services
10	Theoretical	The Concept and Practice of Law-Enforcement
11	Theoretical	Administrative acts
12	Theoretical	Administrative agreements
13	Theoretical	The Responsibility of State's Administration
14	Theoretical	The Control over State's Administration
15	Theoretical	General Assessment
16	Final Exam	Final Exam



Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	3	56
Midterm Examination	1	8	1	9
Final Examination	1	9	1	10
Total Workload (Hours)				75
[Total Workload (Hours) / 25*] = ECTS				3
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	To behave in accordance with the autonomous and separate principles of administrative law regarding State's acts and operations.
2	To follow the Constitutional and other legal principles regarding the State's administrative organization and State's acts and operations
3	To be able to perform acts and operations which are in line with the legal framework by learning the criteria about the dependence of State's organic and functional administrative units to Administrative Law
4	To gain knowledge on the relation between three main organs of State's administration which are the executive, judiciary and legislative branches as well as to learn about their duties and areas of jurisdiction.
5	To have knowledge on public goods and the legal principles and rules that they are subject to.
6	To learn about public officers, different positions that they fill, their legal status and rights, the prohibitions and obligations that they are subject to as well as their personal rights.
7	To gain knowledge on the preparation methods of administrative agreements, the legal status of these agreements and the rights and obligations of the State's administration due to these agreements.
8	To be prepared to the professional life in terms of methodological issues within the scope of Administrative Law

Programme Outcomes (Local Authorities)

1	Theoretical knowledge in the field of public administration and local governments to use in working life and lifelong learning to be conscious.
2	To have the ability to use the functions of local government, public administration to adapt to contemporary approaches
3	Problems encountered in professional practice to identify, analyze and propose solutions to have the ability to bring.
4	Professional legal regulations to be equipped, and keep track of changes, use the.
5	Local and collective needs, expectations, and to have knowledge about efficient service delivery.
6	Turkish political life, political orientations, political power, political culture and to have competence in matters of contemporary political ideologies.
7	Understanding of contemporary urbanism, urban planning, urban land management, housing and environmental issues and policies to be competent.
8	Decentralization, local democracy and civil society to gain competence on a case.
9	Having the necessary values in the field of professional ethics; written-verbal communication and correspondence with the field of information-communication technologies and be able to use.
10	Land use plans, zoning laws and regulations to have knowledge of subjects covered.
11	The process of globalization and the country's internal dynamics, to analyze the process of democratization.
12	The Constitution, fundamental rights and freedoms, civil servants, law and public law legislation have sufficient knowledge about professional ethics.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5	L6	L7	L8
P1	4	4	4	4	4	4	4	4
P2	3	3	3	3	3	3	3	3
P3	4	4	4	4	4	4	4	4
P4	5	5	5	5	5	5	5	5
P6	3	3	3	3	3	3	3	3
P12	4	4	4	4	4	4	4	4

