



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Professional Foreign Language							
Course Code		İDT154		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	4	Workload	100 ( <i>Hours</i> )	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		To provide the necessary infrastructure to follow the basic sources of foreign trade related issues in English and to encourage reading and discussion in foreign language.							
Course Content		Foreign trade related documents, working conditions and applications							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion					
Name of Lecturer(s)									

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	Lecture Notes
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Week	Weekly Detailed Course Contents	
1	Theoretical	Tenses
2	Theoretical	Tenses
3	Theoretical	Auxiliary Verbs
4	Theoretical	Modal Verbs
5	Theoretical	Verbs and Verb Types
6	Theoretical	Prepositions and Prepositional Phrases
7	Theoretical	Midterm
8	Theoretical	Passive Structure and causative Structure
9	Theoretical	Conditional Clause
10	Theoretical	Noun Clause
11	Theoretical	Adjective Clause
12	Theoretical	Reduced Structure
13	Theoretical	Translate
14	Theoretical	Translate

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	1	0	25	25
Reading	1	0	20	20
Midterm Examination	1	4	1	5
Final Examination	1	20	2	22
Total Workload (Hours)				100
[Total Workload (Hours) / 25*] = ECTS				4

\*25 hour workload is accepted as 1 ECTS

### Learning Outcomes

1	To use professional foreign language knowledge
2	To be able to use professional concepts and definitions
3	To have a vocabulary to follow literature and developments in foreign language
4	Verbal and written communication



5	To be able to prepare professional documents
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**Programme Outcomes (Foreign Trade)**

1	Economics, business law, labor and social security law, business, accounting, and describe the basic concepts of international trade
2	Of delivery and payment to foreign trade, foreign trade transactions and edit documents used
3	Mathematical operations to commercial
4	Grasp of the Turkish bank-exchange regulations, to prepare documents that are used in these processes, business correspondence, make
5	Turkey customs legislation to the foundation, to prepare the documents and customs procedures to follow
6	Turkey export import regulations, the basic concepts of logistics, know the rules of international transport and prepare the documents necessary, carry out e-commerce transactions
7	Foreign trade operations in computer and be able to use a foreign language, foreign trade transactions
8	Grasp and analyze methods of financing foreign trade, foreign trade transactions in free zones to
9	To international marketing strategies, recognizing the risks of international trade, international monetary and capital markets to analyze the relationships
10	Understand the importance of quality and standardization in foreign trade, foreign trade transactions and tax practices to insure
11	Account for foreign trade and foreign exchange transactions
12	Turkey's economy and economic crisis of the world economy and to understand the developments in the EU - Turkey relations to follow, to recognize the international economic and financial organizations
13	Win the adequacy of research, professional ethics, to grasp, to know the methods of commercial correspondence
14	Atatürk's principles and reforms
15	Accordance with the rules To know writing and speaking of the Turkish language, to know the types literary texts, and spoken expression

**Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High**

	L1	L3
P1	2	
P2		4
P7		2
P9	2	
P10		3
P11	2	

