



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Human Resoruce Management							
Course Code		HİT205		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		The aim of the course is to provide general information about HMR, the main activities and approaches							
Course Content		Development of Human Resource Management, Objectives and Principles of Human Resource Management Scope: human resources planning, human resources, finding and selecting, hiring and acclimatization, Performance evaluation, training, development, and implementation of the establishment of the discipline system, human resources, pricing, career management, International human Resource Management, human Resource Management, Use of Technolog.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)		Ins. Mine GERGÜN							

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	Personel Yönetimi, Ramazan Geylan, Birlik Yayınları, Eskişehir, 2000.
2	İnsan Kaynakları Yönetimi, Tuğray Kaynak, İÜ İşletme Fak. Yayınları, İstanbul, 1998.

Week	Weekly Detailed Course Contents	
1	Theoretical	Human Resources and identification of human resources
2	Theoretical	Human Resources and identification of human resources
3	Theoretical	Objectives and principles of human resource management
4	Theoretical	Objectives and principles of human resource management
5	Theoretical	Human resources planning
6	Theoretical	Human resources planning
7	Theoretical	Recruitment and selection
8	Theoretical	Orientation
9	Theoretical	Training and Development
10	Theoretical	Performance Management
11	Theoretical	Salary and wage management
12	Theoretical	Career management
13	Intermediate Exam	International HRM
14	Theoretical	Use of technology in HRM

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	2	42
Midterm Examination	1	3	1	4
Final Examination	1	3	1	4
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2
*25 hour workload is accepted as 1 ECTS				

### Learning Outcomes

1	Introduction to Human Resource Management
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2	Teaching performance evaluation criteria
3	Will be able to explain the concept of planning for organization, jobs and people
4	Comprehend the principles of obtaining human resources.
5	Understands the functions necessary to hold HR.

**Programme Outcomes (Public Relations and Publicity)**

1	To gain the skills of interdisciplinary group work
2	To acquire the abilities of understanding and expressing yourself.
3	To acquire ability of Project design, execution and evaluation in terms strategic communication.
4	To obey the ethic rules in applications of public relations and to gain social responsibility awareness.
5	To improve written and oral communication skills.
6	To help understand the global and social effects of communication occupation.
7	To get information about current events and analyze them within the scope of communication occupation.
8	To benefit from new media and communication technologies.
9	To provide the ability for analyzing different communication systems with an integrated approach.
10	To be aware of his own qualification in the studies of public relations and advertising.
11	To gain the basic occupational knowledge related to the public relation management.
12	Ability to use the methods and techniques of career planning and discussing the effects of character traits on career preferences.

**Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High**

	L1	L3	L4
P1	5	5	5
P2	5	5	5
P3	5	5	5
P4	5	5	4
P5	5	5	4
P6	5	5	4
P7	5	5	4
P8	5	5	5
P9	5	5	4
P10	5	5	4
P11	5	5	4

