



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Banking and Foreign Exchange Transactions							
Course Code		DTS110		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	74 (Hours)	Theory	3	Practice	0	Laboratory	0
Objectives of the Course		In this course the student will be able to follow the main banking and foreign exchange operations, and able.							
Course Content		Documents relating to banking and foreign exchange transactions, foreign exchange regulations, foreign trade, foreign exchange applications.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)		Ins. Gülçin ARSLAN							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	İthalat, İhracat ve Kambiyo İşlemleri, Salih Kaya, Beta Yayınları, İstanbul, 2008.
2	Dış Ticaret İşlemleri ve Uluslar arası Bankacılık, Celalettin Cantekin, Seçkin Yayınları, Ankara, 2012.
3	Uluslar arası Bankacılık Uygulamaları, Salih Kaya, Seçkin Yayınları, Ankara, 2003.

Week	Weekly Detailed Course Contents	
1	Theoretical	Concepts related to deposits
2	Theoretical	Credit and Related Concepts
3	Theoretical	Concepts related to Bills
4	Theoretical	Concepts related to Bills
5	Theoretical	Provisions on Precious Metals and Stones
6	Theoretical	Provisions on Precious Metals and Stones
7	Theoretical	Export-Oriented Foreign Exchange Regulations
8	Theoretical	Export-Oriented Foreign Exchange Regulations
9	Theoretical	Export-Oriented Foreign Exchange Regulations
10	Theoretical	Invisible Transactions Oriented Foreign Exchange Regulations
11	Theoretical	Payment of Import and Export Charges
12	Theoretical	Cash, Cash for Goods, Cash Against Documents and Acceptance Credit
13	Theoretical	Payment Letter of Credit and Operation
14	Theoretical	Payment Letter of Credit and Operation

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	1	3	56
Midterm Examination	1	8	1	9
Final Examination	1	8	1	9
Total Workload (Hours)				74
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Banking and Foreign Exchange Transactions to edit documents
2	Foreign Legislation To Follow
3	Payment Methods to apply for foreign trade



4	To be able to apply the forms of payment used in foreign trade
5	To be able to explain the types of delivery used in foreign trade

Programme Outcomes (Foreign Trade)

1	To describe the basic concepts of economics, business law, labor and social security law, business, accounting and foreign trade.
2	To know the terms of delivery and payment in foreign trade; to regulate documents used in foreign trade transactions.
3	To understand Turkish foreign exchange regulations, to prepare documents used in these processes, and to make business correspondence.
4	To have a knowledge of Turkish customs legislation, and organize related documents
5	To know Turkish foreign trade legislation, main concepts regarding to logistics, international transporting rules and preparing necessary documents, performing e-trade transactions.
6	Making foreign trade transactions with computer and utilize from a foreign language in foreign trade transactions.
7	To be aware of Business Law, Job Security, environmental protection and quality concepts.
8	To understand and analyze the methods of financing foreign trade, and to know the foreign trade transactions in free zones.
9	To know the international marketing strategies, to recognize the risks of international trade, to analyze international monetary relations and capital markets.
10	To understand the importance of quality and standardization in foreign trade, and to know insurance operations and tax practices in foreign trade.
11	Accounting the transactions as to foreign trade and foreign exchange.
12	Ability to use the methods and techniques of career planning and discussing the effects of character traits on career preferences.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	3	3	3	3	3
P2	5	5	5	5	5
P3	5	5	5	5	4
P4	3	3	3	3	2
P5	3	3	3	3	2
P8	3	3	3	3	3
P9	2	2	2	2	2
P10	2	2	2	2	2
P11	1	1	4	1	1

