



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Teamwork							
Course Code		İKY217		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		Team Work Course The aim of introducing the secrets of successful teams the ability to gain effective teamwork and cooperation.							
Course Content		The purpose and general principles of team work, teams are created, the reasons; Team work groups with the relationship between characteristics of teams, team work types, methods of improving the performance of teams, team work, the withdrawal of individuals, etc. Nowadays, commonly used types of team work topics are discussed.							
Work Placement		Students must have to complete their internship within the required time and properties. The required rules are describes at the Adnan Menderes University, Sultanhisar Vocational School, Student Internship Instructions.							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Individual Study					
Name of Lecturer(s)		Lec. Temur KURTASLAN							

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	Instructor Lecture Notes
2	R. Zakia (1997). Perception and Imaging, Focal Press.
3	Carl . Larson & Frank M. J. LaFasto; Teamwork

Week	Weekly Detailed Course Contents	
1	Theoretical	What is Team and Team Work?
2	Theoretical	Clear, well-defined objectives and escalation
3	Theoretical	Result-Oriented Structures
4	Theoretical	Racing Team's Friends
5	Theoretical	Understanding Joint Responsibility
6	Theoretical	Establishment of participatory media
7	Theoretical	Standards of Excellence
8	Intermediate Exam	Midterm
9	Theoretical	Principles-Based Leadership
10	Theoretical	Internal Management Team
11	Theoretical	External Support and Recognition
12	Theoretical	Case Study I
13	Theoretical	Case Study II
14	Theoretical	Case Study III
15	Theoretical	What is Team and Team Work?
16	Final Exam	Final Exam

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	1	2	0	2
Midterm Examination	1	9	1	10



Final Examination	1	9	1	10
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2
*25 hour workload is accepted as 1 ECTS				

### Learning Outcomes

1	Explain the importance of teamwork and the need for team work
2	Purpose and function explains the importance of developing
3	Explains the members' solidarity of working with teamscompeting, and competing
4	Ignores the benefits of being a participant in teamwork,cooperation an
5	Explains and applies the standards of excellence and the need for foreign aid

### Programme Outcomes (Human Resources and Management)

1	To use theoretical and applied knowledge in the field of human resources management
2	To examine various concepts and opinions in the field of human resources management, and evaluate related data.
3	To undertake individual and group responsibility in order to solve nonforeseen complex problems and issues which are confronted in application process.
4	To be able to transmit self opinions and solutions to problems in the field of human resources management via written and oral channels.
5	To support self opinions and solutions to problems by qualitative and quantitative data and share this with other professionals or nonprofessionals.
6	To benefit from other diciplines which are related to human resources management and be acknowledged about these diciplines.
7	Legislation relevant to the profession and to follow the basic law to have knowledge in the field of public administration
8	To have societal, scientific and ethical values in gathering data, planning, executing and controlling human resources management issues.
9	Develop an awareness for the need for life long learning
10	To follow national and international contemporary issues
11	To become sensitive to Atatürk's principles and reforms, the right to use the Turkish language, the official correspondence of the basic ability to have the ability and understanding related to the field of foreign terms

### Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	3	3	3	4	4
P2	5	5	5	5	5
P3	5	5	3	4	5
P4	3	3	3	3	3
P5	4	5	5	5	5
P6	5	5	5	5	5
P7	1	1	1	1	1
P8	4	4	4	4	4
P9	5	5	5	5	5
P10	1	1	1	1	1
P11	1	1	1	1	1

