



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Business Finance							
Course Code		BİY115		Couse Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	75 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		The finance function in business, and techniques of financial analysis, financial planning and to provide information about techniques.							
Course Content		Concepts of Financial Management, Financial Manager Features,Business Finance Function Organization							
Work Placement		Students must have to complete their internship within the required time and properties. The required rules are describes at the Adnan Menderes University, Sultanhisar Vocational School, Student Internship Instructions.							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Individual Study					
Name of Lecturer(s)									

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

### Recommended or Required Reading

1	Instructor Lecture Notes
2	Financial Management - Atilla Gönenli for Vocational Schools
3	Financial Management - Accounting Orhan Ali Ceylan Sevilengül

Week	Weekly Detailed Course Contents	
1	Theoretical	Financial System, Financial Markets and Functioning
2	Theoretical	Time Value of Money
3	Theoretical	Time Value of Money
4	Theoretical	Time Value of Money
5	Theoretical	Financial Analysis: Ratio Analysis
6	Theoretical	Financial Analysis: Ratio Analysis
7	Theoretical	Financial Planning: Short Term Planning
8	Intermediate Exam	midterm
9	Theoretical	Financial Planning: Long Term Planning
10	Theoretical	Financial Planning: Long Term Planning
11	Theoretical	Financial Planning: Long Term Planning
12	Theoretical	Financing Sources: Short Term Financing Sources
13	Theoretical	Financing Sources: Short Term Financing Sources
14	Theoretical	Financing Sources: Long Term Financing Sources
15	Theoretical	work week
16	Final Exam	Final Exam

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	3	42
Assignment	1	13	0	13
Midterm Examination	1	9	1	10
Final Examination	1	9	1	10
Total Workload (Hours)				75
[Total Workload (Hours) / 25*] = ECTS				3

\*25 hour workload is accepted as 1 ECTS



**Learning Outcomes**

1	Understand the concepts of finance and financial management
2	Financial analysis techniques to understand
3	To apply the techniques of financial analysis
4	Understand the techniques of financial planning
5	To apply the techniques of financial planning

**Programme Outcomes (Human Resources and Management)**

1	To use theoretical and applied knowledge in the field of human resources management
2	To examine various concepts and opinions in the field of human resources management, and evaluate related data.
3	To undertake individual and group responsibility in order to solve unforeseen complex problems and issues which are confronted in application process.
4	To be able to transmit self opinions and solutions to problems in the field of human resources management via written and oral channels.
5	To support self opinions and solutions to problems by qualitative and quantitative data and share this with other professionals or nonprofessionals.
6	To benefit from other disciplines which are related to human resources management and be acknowledged about these disciplines.
7	Legislation relevant to the profession and to follow the basic law to have knowledge in the field of public administration
8	To have societal, scientific and ethical values in gathering data, planning, executing and controlling human resources management issues.
9	Develop an awareness for the need for life long learning
10	To follow national and international contemporary issues
11	To become sensitive to Atatürk's principles and reforms, the right to use the Turkish language, the official correspondence of the basic ability to have the ability and understanding related to the field of foreign terms

**Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High**

	L1	L2	L3	L4	L5
P1	2	2	2	2	2
P2	2	2	2	2	2
P3	2	2	2	2	2
P4	2	2	2	2	2
P5	2	2	2	2	2
P6	2	2	2	2	2
P7	2	2	2	2	2
P8	2	2	2	2	2
P9	2	2	2	2	2
P10	2	2	2	2	2
P11	1	1	1	1	1

