



**AYDIN ADNAN MENDERES UNIVERSITY
SULTANHISAR VOCATIONAL SCHOOL
MANAGEMENT AND ORGANIZATION
BUSINESS ADMINISTRATION MANAGEMENT
COURSE INFORMATION FORM**

Course Title	Basic Law								
Course Code	BTS103			Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	Presentation of the marketing authorities, rights, rules and laws should be lectured to students, fundamentals of rights should be acknowledged and presentation of the commonly used and utilized rights, rules and laws and degree of importance have been purposed.								
Course Content	Definition of the people authority, rights, rules and laws. Principles of the Turkish government authority, rights, rules and laws in the work and other related subjects.								
Work Placement	N/A								
Planned Learning Activities and Teaching Methods	Explanation (Presentation), Discussion								
Name of Lecturer(s)	Ins. Zafer ŞANLI								

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

Recommended or Required Reading

1	Ömer Anayurt, Hukuka Giriş ve Hukukun Temel Kavramları, Seçkin Yay., Ankara 2010.
2	Halil Kalabalık, Temel Hukuk, Değişim Yay., İstanbul 2006.

Week	Weekly Detailed Course Contents	
1	Theoretical	Learning differences of the people authorizations, rights and rules of justice
2	Theoretical	Principles of the people authorizations, rights and rules of justice and place of the Turkish authorization people rights and rules
3	Theoretical	Principle parts and classification of the people authorizations, rights and rules
4	Theoretical	Fundamental parts of the people authorizations, rights and rules and special knowledge of the justice.
5	Theoretical	Governmental knowledge of the people authorizations, rights and rules
6	Theoretical	Positive parts of the people authorizations, rights and rules
7	Theoretical	Establishment of the people authorizations, rights and rules
8	Intermediate Exam	Midtem
9	Theoretical	Concepts of the rights
10	Theoretical	Classification of the right with different views
11	Theoretical	Protection achieved and devoid of the rights
12	Theoretical	Protection methods of the rights and truthful guides
13	Theoretical	Principles of the justice in the Turkish authorities
14	Theoretical	Establishment of responsibility in the people authorizations, rights and rules
15	Theoretical	Legislation of the financial and accounting management

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	5	1	6
Final Examination	1	15	1	16
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Learning differences between social and common rules and marketing authorization, rights and rules
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2	Know purposes and responsibilities of the authorization, rights and rules
3	Know authorization, rights and rules of justice
4	Know fundamentals of authorization, rights and rules
5	Explanation of the authorization, rights and rules

Programme Outcomes (Business Administration Management)

1	Define their fundamental information and capabilities related to the Business management.
2	Command on the management functions and accounting practices theoretically and will be able to implement them practically.
3	Determine managerial/structural/legal components required to found an effective business.
4	Shall dissolve financial situation of business on basic level.
5	Use the economical information obtained in micro and macro scale, in their occupational lives.
6	Implement the developed package programs together with the fundamental information technologies related to their field.
7	Have the professional ethics in business life and business relations.
8	Reveal office order, working conditions, ability of coherence to the team work in business establishment
9	Develop an awareness for the need for life long learning
10	To follow national and international contemporary issues
11	To become sensitive to Atatürk's principles and reforms, the right to use the Turkish language, the official correspondence of the basic ability to have the ability and understanding related to the field of foreign terms

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L2	L3	L4	L5
P3	4	5	5	5

