AYDIN ADNAN MENDERES UNIVERSITY
COURSE INFORMATION FORM

Course Title	Professional Ethics						
Course Code	BTS220		Couse Level		Short Cycle (Associate's Degree)		
ECTS Credit	2	Workload	50 *(Hours)*	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	Purposes of the lecture are to develop occupational ethics capabilities						
Course Content	Definition of ethic, character, social responsibility, wrongs of ethic and assessment of the results.						
Work Placement	Students must have to complete their internship within the required time and properties. The required rules are describes at the Adnan Menderes University, Sultanhisar Vocational School, Student Internship Instructions.						
Planned Learning Activities and Teaching Methods			Explanation (Presentation), Discussion, Individual Study				
Name of Lecturer(s)	Lec. Temur KURTASLAN, Prof. Oğuz DOLGUN						

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Lecturer notes

Week	Weekly Detailed Course Contents	
1	Theoretical	Study ethic and character
2	Theoretical	Study ethic systems
3	Theoretical	Study ethic systems, Study variables that affect producement of character
4	Theoretical	Study variables that affect producement of character
5	Theoretical	Study ethic of the occupation
6	Theoretical	Study ethic of the occupation
7	Theoretical	Study ethic of the occupation
8	Intermediate Exam	Midterm
9	Theoretical	Study results of the wrongs ethic and occupation
10	Theoretical	Study results of the wrongs ethic and occupation
11	Theoretical	Study results of the wrongs ethic and occupation
12	Theoretical	Study social duty
13	Theoretical	Study social duty
14	Theoretical	Study social duty
15	Theoretical	Study social duty
16	Final Exam	Final Exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	9	1	10
Final Examination	1	11	1	12
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = **ECTS**				2

25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Investigation concept of ethic and character
2	Adaptation to principles of occupational ethic
3	Appreciation to social obligations

4	Appreciation to wrongs of ethic
5	Appreciation to common character of work

Programme Outcomes *(Business Administration Management)*

1	Define their fundamental information and capabilities related to the Business management.
2	Command on the management functions and accounting practices theoretically and will be able to implement them practically.
3	Determine managerial/structural/legal components required to found an effective business.
4	Shall dissolve financial situation of business on basic level.
5	Use the economical information obtained in micro and macro scale, in their occupational lives.
6	Implement the developed package programs together with the fundamental information technologies related to their field.
7	Have the professional ethics in business life and business relations.
8	Reveal office order, working conditions, ability of coherence to the team work in business establishment
9	Develop an awareness for the need for life long learning
10	To follow national and international contemporary issues
11	To become sensitive to Atatürk's principles and reforms, the right to use the Turkish language, the official correspondence of the basic ability to have the ability and understanding related to the field of foreign terms

Contribution of Learning Outcomes to Programme Outcomes *1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High*

	L1	L2	L3	L4	L5
P1	3	3	3	4	3
P3	3	3	4	3	4
P7	5	5	5	5	5
P9	4	4	4	4	4
P10	4	4	4	4	4