



**AYDIN ADNAN MENDERES UNIVERSITY
SULTANHISAR VOCATIONAL SCHOOL
MANAGEMENT AND ORGANIZATION
BUSINESS ADMINISTRATION MANAGEMENT
COURSE INFORMATION FORM**

Course Title	Business Finance								
Course Code	BİY115	Course Level			Short Cycle (Associate's Degree)				
ECTS Credit	3	Workload	75 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	The finance function in business, and techniques of financial analysis, financial planning and to provide information about techniques.								
Course Content	Concepts of Financial Management, Financial Manager Features, Business Finance Function Organization								
Work Placement	N/A								
Planned Learning Activities and Teaching Methods	Explanation (Presentation), Discussion, Individual Study								
Name of Lecturer(s)	Ins. Yasemin COŞKUN ERDOĞAN								

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

Recommended or Required Reading

1	Instructor Lecture Notes
2	Financial Management - Atilla Gönenli for Vocational Schools
3	Financial Management - Accounting Orhan Ali Ceylan Sevilengül

Week	Weekly Detailed Course Contents	
1	Theoretical	Financial System, Financial Markets and Functioning
2	Theoretical	Finance, Finance, Financial Finance Function Organization
3	Theoretical	Financial Analysis and Analysis Techniques
4	Theoretical	Odds Analysis
5	Theoretical	Odds Analysis
6	Theoretical	Break-even Point Analysis
7	Theoretical	Analysis of Leverage
8	Intermediate Exam	midterm
9	Theoretical	Analysis of Fund Flow Statement
10	Theoretical	Financial Planning, Methods for Preparation of Financial Plans
11	Theoretical	Estimated Balance Sheet Preparation Methods
12	Theoretical	Estimated Balance Sheet Preparation Methods
13	Theoretical	Estimated Balance Sheet Preparation Methods
14	Theoretical	Estimated Balance Sheet Preparation Methods
15	Theoretical	work week

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	3	42
Assignment	1	13	0	13
Midterm Examination	1	9	1	10
Final Examination	1	9	1	10
Total Workload (Hours)				75
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Understand the concepts of finance and financial management
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2	Financial analysis techniques to understand
3	To apply the techniques of financial analysis
4	Understand the techniques of financial planning
5	To apply the techniques of financial planning

Programme Outcomes (Business Administration Management)

1	Define their fundamental information and capabilities related to the Business management.
2	Command on the management functions and accounting practices theoretically and will be able to implement them practically.
3	Determine managerial/structural/legal components required to found an effective business.
4	Shall dissolve financial situation of business on basic level.
5	Use the economical information obtained in micro and macro scale, in their occupational lives.
6	Implement the developed package programs together with the fundamental information technologies related to their field.
7	Have the professional ethics in business life and business relations.
8	Reveal office order, working conditions, ability of coherence to the team work in business establishment
9	Develop an awareness for the need for life long learning
10	To follow national and international contemporary issues
11	To become sensitive to Atatürk's principles and reforms, the right to use the Turkish language, the official correspondence of the basic ability to have the ability and understanding related to the field of foreign terms

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	4	4	4	4	4
P2	4	3	3	3	3
P3	3	3	3	3	3
P4	5	5	5	5	5
P5	4	4	4	4	4
P6	1	1	1	1	1
P7	2	2	2	2	2
P8	3	3	3	3	3
P9	3	3	3	3	3
P10	3	3	3	3	3
P11	1	1	1	1	1

