



**AYDIN ADNAN MENDERES UNIVERSITY
SULTANHISAR VOCATIONAL SCHOOL
MANAGEMENT AND ORGANIZATION
BUSINESS ADMINISTRATION MANAGEMENT
COURSE INFORMATION FORM**

Course Title	General Accounting - II								
Course Code	BİY102			Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	4	Workload	100 (Hours)	Theory	2	Practice	1	Laboratory	0
Objectives of the Course	This course is intended to do with the student's bank transactions and accounting records.								
Course Content	Understand the importance of Accounting and the Turkish Accounting Standards by sector-based sample applications.								
Work Placement	Students must have to complete their internship within the required time and properties. The required rules are describes at the Adnan Menderes University, Sultanhisar Vocational School, Student Internship Instructions.								
Planned Learning Activities and Teaching Methods	Explanation (Presentation), Discussion, Individual Study								
Name of Lecturer(s)	Ins. Yasemin COŞKUN ERDOĞAN								

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

Recommended or Required Reading

1	Instructor Lecture Notes
2	Genel Muhasebe Orhan Sevilengül

Week	Weekly Detailed Course Contents	
1	Theoretical	Record of short-term liabilities
2	Theoretical	Record of short-term liabilities
3	Theoretical	Record of long-term liabilities
4	Theoretical	Record of own liabilities
5	Theoretical	Determine the Income and Expense Accounts.
6	Theoretical	Organize the income statement.
7	Theoretical	Edit the cost of sales statement.
8	Intermediate Exam	MidTerm
9	Theoretical	Record of Off-balance sheet accounts.
10	Theoretical	Inventory operations.
11	Theoretical	Inventory operations.
12	Theoretical	Sector-based sample applications.
13	Theoretical	Sector-based sample applications.
14	Theoretical	Sort Turkish Accounting Standards.
15	Theoretical	Sort Turkish Accounting Standards.
16	Final Exam	Final Exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	3	42
Assignment	3	5	0	15
Term Project	1	3	0	3
Midterm Examination	1	19	1	20
Final Examination	1	19	1	20
Total Workload (Hours)				100
[Total Workload (Hours) / 25*] = ECTS				4

*25 hour workload is accepted as 1 ECTS



Learning Outcomes

1	Resource accounts record
2	Application to the income statement
3	Implementation of Cost of sales
4	Accounting application
5	Understand management styles

Programme Outcomes (*Business Administration Management*)

1	Define their fundamental information and capabilities related to the Business management.
2	Command on the management functions and accounting practices theoretically and will be able to implement them practically.
3	Determine managerial/structural/legal components required to found an effective business.
4	Shall dissolve financial situation of business on basic level.
5	Use the economical information obtained in micro and macro scale, in their occupational lives.
6	Implement the developed package programs together with the fundamental information technologies related to their field.
7	Have the professional ethics in business life and business relations.
8	Reveal office order, working conditions, ability of coherence to the team work in business establishment
9	Develop an awareness for the need for life long learning
10	To follow national and international contemporary issues
11	To become sensitive to Atatürk's principles and reforms, the right to use the Turkish language, the official correspondence of the basic ability to have the ability and understanding related to the field of foreign terms

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	5	5	5	5	5
P2	3	3	3	3	3
P3	5	3	5	5	5
P4	5	5	5	5	5
P5	4	5	5	4	5
P6	5	3	3	3	3
P9	3	3	4	3	4

