AYDIN ADNAN MENDERES UNIVERSITY
COURSE INFORMATION FORM

Course Title		Human Resources Management					
Course Code		İY268		Couse Level	Short Cycle (Associate's Degree)		
ECTS Credit	3	Workload	75 *(Hours)*	Theory	2	Practice	1	Laboratory	0
Objectives of the Course		Understand the basic concepts of human resource management.					
Course Content		Definition of human resource management, organisation and human resources planning, human resources, training and development of human resource selection and routing, human resource valuation and pricing.					
Work Placement		N/A					
Planned Learning Activities and Teaching Methods			Explanation (Presentation), Discussion, Case Study				
Name of Lecturer(s)							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Ünsalan, Erdal. Şimşek, Erdal. 2010;Human Resources Management, Detail Publishing, Ankara
2	Yüksel, Öznur. 2003; İnsan Kaynakları Yönetimi, Gazi Kitabevi, Ankara
3	Anadolu Üniversitesi Açıköğretim Fakültesi Yayınları. 2016; İnsan Kaynakları Yönetimi

Week	Weekly Detailed Course Contents	
1	Theoretical	İnsan Kaynakları Yönetiminin Tarihsel Gelişimi ve Önemi
2	Theoretical	İnsan Kaynakları Planlaması ve İş Analizi
3	Theoretical	İşe Alma
4	Theoretical	İşe Alıştırma ve İnsan Kaynağı Eğitimi
5	Theoretical	Performans Değerleme
6	Theoretical	Kariyer Yönetimi
7	Theoretical	İş Değerlemesi
8	Intermediate Exam	Ara Sınav
9	Theoretical	Genel Tekrar
10	Theoretical	Genel Tekrar
11	Theoretical	Disiplin Sisteminin Kurulması ve Uygulanması
12	Theoretical	İşçi Sendikaları Kavramı ve İşçi Sendikalarının Ortaya Çıkışı
13	Theoretical	İş Sağlığı ve İş Güvenliği
14	Theoretical	Türkiye'de İş Sağlığı ve Güvenliği
15	Theoretical	Türkiye'de İş Sağlığı ve Güvenliği
16	Final Exam	The Final Exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Lecture - Practice	7	0	1	7
Reading	1	0	19	19
Midterm Examination	1	0	7	7
Final Examination	1	0	14	14
			Total Workload (Hours)	75
			[Total Workload (Hours) / 25*] = **ECTS**	3

25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	1. discuss the process of human resources management with examples.
2	You can evaluate what was going on, the concept of human resources functions.
3	3. contemporary approaches in the field of Human resources can summarize.
4	Develop knowledge and skills in the field of human resources.
5	5. Lesson learned can easily bring the language exam or oral presentation information.

Programme Outcomes *(Business Administration Management)*

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Contribution of Learning Outcomes to Programme Outcomes *1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High*

	L1	L2	L3	L4	L5
P1	1	2	2	2	2
P2	1	2	3	2	3
P3	1	1	2	1	2
P4	2	3	3	3	4
P5	3	3	3	3	3
P6	3	4	4	4	4
P7	3	4	5	4	5
P8	3	4	4	4	4
P9	4	5	5	5	5
P10	5	5	5	5	5