



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Public Area Control							
Course Code		TRZM162		Couse Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		It is aimed to gain qualifications related to make and control proper cleaning in publica areas.							
Course Content		Cleaning and controlling public areas such as stairs, lift, office, activity areas, pool, beach, meeting room, lobby, restaurant, srotage room and outdoor areas.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Kat Hizmetleri Yönetimi - Prof. Dr. Meryem AKOĞLAN KOZAK
2	Temizlik Ürünlerinin Kullanımı ve Denetimi - Prof. Dr. Meryem AKOĞLAN KOZAK - Öğr. Gör Emine YILDIZ

Week	Weekly Detailed Course Contents	
1	Theoretical	Introducing public areas in accommodation establishments
2	Theoretical	Cleaning and controlling lifts
3	Theoretical	Cleaning and controlling corridors
4	Theoretical	Cleaning and controlling stairs
5	Theoretical	Cleaning and controlling activity areas
6	Theoretical	Cleaning and controlling offices
7	Theoretical	Cleaning and controlling restaurants
8	Intermediate Exam	Mid term exam
9	Theoretical	Cleaning and controlling meeting rooms
10	Theoretical	Cleaning and controlling lobby
11	Theoretical	Cleaning and controlling pool area
12	Theoretical	Cleaning and controlling beach
13	Theoretical	Cleaning and controlling outdoor areas
14	Theoretical	Cleaning and controlling storage rooms
15	Theoretical	General review before final exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	10	1	11
Final Examination	1	10	1	11
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	To be provided cleaning and controlling public areas in accommodation establishment
2	To comprehend elevator cleaning and control
3	To comprehend the cleanliness and control of the corridor
4	To comprehend the cleaning and control of the stairway area



5	Understanding the cleanliness and control of activity areas
---	---

Programme Outcomes (Tourism and Hotel Management)

1	To know the concept of tourism management well and to adapt the areas of economy, accounting, finance, management, marketing, human resources to the tourism sector.
2	To have knowledge of the tourism sector and the accommodation, food and beverage, travel, transportation, entertainment and other businesses that constitute the sub-industry of tourism.
3	To have knowledge about the coordination and integration of sub-industries of the tourism sector. To adsorb the communication and coordination between hotel departments.
4	To follow the developments in the tourism sector and to renew himself/herself.
5	To know the legislation about the structure and operation of the tourism sector. To have knowledge about the legal regulations regarding tourism businesses and tourism types.
6	To have detailed information about accommodation businesses and to learn the basic areas of hotel management (front office, housekeeping, food and beverage services, entertainment services).
7	To be able to communicate with guests in written and verbal and to have the power of persuasion. To have knowledge about sales and marketing and to have the ability to persuade.
8	To have basic computer knowledge and ability to use related programs. To have knowledge about software used in the hospitality industry.
9	To learn about Atatürk's principles and reforms. To have knowledge about history and geography. To have enough knowledge about the geography of Turkey and world tourism.
10	To have sufficient degree knowledge of English (reading, writing, listening and speaking). To be able to communicate with guests in English (written and verbal).
11	To have detailed information about occupational health and safety. To know well the legislation determined within the scope of occupational health and safety and to follow the developments.
12	To be able to produce ideas about the solution of business or guest problems and apply them.
13	To adopt the company she/he works, to fulfill his responsibilities and to be prone to teamwork. To fulfill the requirements of the department she/he works. To act in accordance with the hierarchical order of tourism businesses.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1
P1	5
P2	5
P3	5
P4	5
P5	5
P6	5
P7	5
P8	5
P9	5
P10	5
P11	5
P12	5
P13	5

