



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Laundry Control							
Course Code		TRZM259		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		It is aimed to gain qualifications related to group, wash, dry, iron, store and dry clean the guest and house laundry.							
Course Content		Laundry in and out, numbering and grouping guest and house laundry, removing stain, preparing washing tools, washing/drying/ironing/ folding guest and house laundry, cleaning storage rooms, storing clean linen, staff uniforms, dry cleaning.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Otel İşletmelerinde Kat Hizmetleri Yönetimi - Prof. Dr. Meryem AKOĞLAN KOZAK
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Week	Weekly Detailed Course Contents	
1	Theoretical	Definition and importance of laundry
2	Theoretical	Organizational chart and job description and responsibility of laundry staff
3	Theoretical	Divisions of laundry
4	Theoretical	Grouping the laundry
5	Theoretical	Numbering the laundry
6	Theoretical	Removing stain
7	Theoretical	Washing the laundry
8	Intermediate Exam	Mid term exam
9	Theoretical	Drying the laundry
10	Theoretical	Ironing the laundry
11	Theoretical	Folding the laundry
12	Theoretical	Storing the laundry
13	Theoretical	Dry cleaning
14	Theoretical	Staff uniforms
15	Theoretical	Documents and forms using in laundry

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	10	1	11
Final Examination	1	10	1	11
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Grouping guest and house laundry
2	Washing guest and house laundry
3	Ironing guest and house laundry



4	Storing guests and house laundry
5	Dry cleaning guest and house laundry

Programme Outcomes (Tourism and Hotel Management)

1	To know the concept of tourism management well and to adapt the areas of economy, accounting, finance, management, marketing, human resources to the tourism sector.
2	To have knowledge of the tourism sector and the accommodation, food and beverage, travel, transportation, entertainment and other businesses that constitute the sub-industry of tourism.
3	To have knowledge about the coordination and integration of sub-industries of the tourism sector. To adsorb the communication and coordination between hotel departments.
4	To follow the developments in the tourism sector and to renew himself/herself.
5	To know the legislation about the structure and operation of the tourism sector. To have knowledge about the legal regulations regarding tourism businesses and tourism types.
6	To have detailed information about accommodation businesses and to learn the basic areas of hotel management (front office, housekeeping, food and beverage services, entertainment services).
7	To be able to communicate with guests in written and verbal and to have the power of persuasion. To have knowledge about sales and marketing and to have the ability to persuade.
8	To have basic computer knowledge and ability to use related programs. To have knowledge about software used in the hospitality industry.
9	To learn about Atatürk's principles and reforms. To have knowledge about history and geography. To have enough knowledge about the geography of Turkey and world tourism.
10	To have sufficient degree knowledge of English (reading, writing, listening and speaking). To be able to communicate with guests in English (written and verbal).
11	To have detailed information about occupational health and safety. To know well the legislation determined within the scope of occupational health and safety and to follow the developments.
12	To be able to produce ideas about the solution of business or guest problems and apply them.
13	To adopt the company she/he works, to fulfill his responsibilities and to be prone to teamwork. To fulfill the requirements of the department she/he works. To act in accordance with the hierarchical order of tourism businesses.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1
P1	5
P2	5
P3	4
P4	4
P5	3
P6	5
P7	4
P8	5
P9	4
P10	5
P11	4
P12	3
P13	5

