



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Volunteering Studies							
Course Code		İK362		Course Level		First Cycle (Bachelor's Degree)			
ECTS Credit	4	Workload	103 (<i>Hours</i>)	Theory	1	Practice	2	Laboratory	0
Objectives of the Course		The main aim of the course is to strengthen the bonds between the university and the society by using the knowledge, skills and knowledge acquired by students throughout their education life; humanitarian, social, economic, etc. to ensure that they become sensitive about problems and disasters, disability, disadvantaged groups and various issues and problems in the society; To ensure the development of human, social, cultural, moral values and skills with some volunteering activities they will participate and perform, and to increase the visibility and awareness of social sensitivity in areas such as disabled life, migration and disaster in this purpose; Thus, in a volunteering field that students choose, to ensure that they take part in volunteer work for a period and share their results within a plan to be prepared in advance.							
Course Content		Awareness will be created through volunteering activities and students will take part.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Project Based Study, Individual Study					
Name of Lecturer(s)		Lec. Güneş Açelya SİPAHİ							

Assessment Methods and Criteria		
Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Course and field notes
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Week	Weekly Detailed Course Contents	
1	Theoretical	Management and Organization Concepts
2	Theoretical	The Concept of Volunteering and Volunteer Management
3	Theoretical	Basic Volunteering Areas
4	Theoretical	Project Development Related to Volunteer Work and Participation in Volunteer Work in the Field
5	Theoretical	Ethics in Voluntary Work
6	Theoretical	Moral, Religious, Traditional Values and Principles
7	Theoretical	Public institutions
8	Theoretical	Participation in Voluntary Work in Local Governments and Civil Society Organizations
9	Intermediate Exam	Midexam
10	Intermediate Exam	Midexam
11	Theoretical	Risk Groups and Volunteering in Society
12	Theoretical	Immigrants and Volunteering
13	Theoretical	Evaluation
14	Theoretical	Evaluation
15	Theoretical	Evaluation
16	Final Exam	Final Exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	6	0	1	6
Lecture - Practice	7	0	2	14
Individual Work	25	0	2	50
Midterm Examination	1	15	1	16



Final Examination	1	16	1	17
Total Workload (Hours)				103
[Total Workload (Hours) / 25*] = ECTS				4
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	Awareness is gained on various topics, especially for disadvantaged groups.
2	It helps to gain humane, social and moral values.
3	awareness about cooperation is gained.
4	It contributes to socialization.
5	It provides increasing knowledge and skills.

Programme Outcomes (Human Resources Management)

1	Having adequate scientific knowledge of Human Resources Management, basic business concepts and other social sciences
2	Thinking critically and analytically
3	Having knowledge of communication and information technologies
4	In-depth understanding of the research process and application of a range of research techniques into studies, researches and projects
5	In-depth understanding of usage of Human Resources Management and other social sciences theoretical and applied knowledge together.
6	Ability to interpret basic Business concepts from Human Resource Management perspective
7	Ability to implement basic HRM responsibilities in institutions such as HR Planning and staffing, labor relations, occupational healthy and safety, training planning, performance and rewards management, career planning, employment and interview techniques and legal HR issues
8	Implementing quality process approach into HRM process by considering institutional development, internal and external customer satisfaction; in case of need, having sense of responsibility making contribution for problem solving and continuous development and process excellence ability by problem identification, goal setting, reorganisation and change management skills
9	Management of resources and assets by considering budgetary, financial and legal issues; management of projects/operations with the ability of planning, implementation, and auditing; Having skills on management of self and other people
10	Enriching result oriented working approach with continuous learning approach
11	Strong oral and written communication skills and ability to present ideas and information effectively
12	Monitor and communicate with colleagues in a foreign language using at least the European Language Portfolio B1 General Level
13	Ability to work with people of various cultural and educational background by valuing team work, developing empathy and listening skills
14	Being conscious on social, academic and professional ethical values
15	Development of critical theoretical appreciation of 'how', 'why' and 'where' HRM contributes to and supports employee and societal development, and implementing these approach for applied and graduate projects and working life

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3
P1		5	4
P3	5	5	
P4			4
P6		5	
P7	5		
P8			4
P10	5	5	4
P14		5	
P15	5	5	

