



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Internships							
Course Code		İK320		Course Level		First Cycle (Bachelor's Degree)			
ECTS Credit	4	Workload	102 ( <i>Hours</i> )	Theory	0	Practice	3	Laboratory	0
Objectives of the Course		The objective of the internship period is to provide students the opportunity to test their interest in a particular career before permanent commitments are made, to help the student develop skills in the application of theory to practical work situations, to develop skills and techniques directly applicable to their careers, to aid students in adjusting from academic environment to full-time employment, and to increase students sense of responsibility.							
Course Content		Testing career goals, identifying skills, gaining the basic practical and professional skills needed in the business world.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Experiment, Demonstration, Discussion, Case Study, Project Based Study, Problem Solving					
Name of Lecturer(s)									

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Practice	3	100

### Recommended or Required Reading

1	Uygulama Notları
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Week	Weekly Detailed Course Contents	
1	Practice	Carrying out the work given by the chief staff in the working place.
2	Practice	Carrying out the work given by the chief staff in the working place.
3	Practice	Carrying out the work given by the chief staff in the working place.
4	Practice	Carrying out the work given by the chief staff in the working place.
5	Practice	Carrying out the work given by the chief staff in the working place.
6	Practice	Carrying out the work given by the chief staff in the working place.
7	Practice	Carrying out the work given by the chief staff in the working place.
8	Practice	Carrying out the work given by the chief staff in the working place.
9	Practice	Carrying out the work given by the chief staff in the working place.
10	Practice	Carrying out the work given by the chief staff in the working place.
11	Practice	Carrying out the work given by the chief staff in the working place.
12	Practice	Carrying out the work given by the chief staff in the working place.
13	Practice	Carrying out the work given by the chief staff in the working place.
14	Practice	Carrying out the work given by the chief staff in the working place.
15	Practice	Carrying out the work given by the chief staff in the working place.
16	Practice	Carrying out the work given by the chief staff in the working place.

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Assignment	3	5	3	24
Project	4	3	4	28
Studio Work	3	0	3	9
Individual Work	6	0	6	36
Board Examination	1	4	1	5
Total Workload (Hours)				102
[Total Workload (Hours) / 25*] = ECTS				4

\*25 hour workload is accepted as 1 ECTS



**Learning Outcomes**

1	Apply organisational skills and manage work issues and interpersonal relationships in areas related to the profession
2	Apply organisational skills and manage work issues and interpersonal relationships in areas related to the profession
3	Apply organisational skills and manage work issues and interpersonal relationships in areas related to the profession
4	Apply organisational skills and manage work issues and interpersonal relationships in areas related to the profession
5	Apply organisational skills and manage work issues and interpersonal relationships in areas related to the profession

**Programme Outcomes (Human Resources Management)**

1	Having adequate scientific knowledge of Human Resources Management, basic business concepts and other social sciences
2	Thinking critically and analytically
3	Having knowledge of communication and information technologies
4	In-depth understanding of the research process and application of a range of research techniques into studies, researches and projects
5	In-depth understanding of usage of Human Resources Management and other social sciences theoretical and applied knowledge together.
6	Ability to interpret basic Business concepts from Human Resource Management perspective
7	Ability to implement basic HRM responsibilities in institutions such as HR Planning and staffing, labor relations, occupational healthy and safety, training planning, performance and rewards management, career planning, employment and interview techniques and legal HR issues
8	Implementing quality process approach into HRM process by considering institutional development, internal and external customer satisfaction; in case of need, having sense of responsibility making contribution for problem solving and continuous development and process excellence ability by problem identification, goal setting, reorganisation and change management skills
9	Management of resources and assets by considering budgetary, financial and legal issues; management of projects/operations with the ability of planning, implementation, and auditing; Having skills on management of self and other people
10	Enriching result oriented working approach with continuous learning approach
11	Strong oral and written communication skills and ability to present ideas and information effectively
12	Monitor and communicate with colleagues in a foreign language using at least the European Language Portfolio B1 General Level
13	Ability to work with people of various cultural and educational background by valuing team work, developing empathy and listening skills
14	Being conscious on social, academic and professional ethical values
15	Development of critical theoretical appreciation of 'how', 'why' and 'where' HRM contributes to and supports employee and societal development, and implementing these approach for applied and graduate projects and working life

**Contribution of Learning Outcomes to Programme Outcomes** 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L3	L5
P2			4
P3		4	
P4	5		
P5			5
P6		5	
P7	4		4
P8		4	
P9			5
P10	4		
P11		4	
P12			3
P13	5		

