



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Basic Concepts of Law							
Course Code		BYY105		Couse Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (<i>Hours</i>)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		With this course students; to understand the legal rights and responsibilities related to personal and social life.							
Course Content		Basic concepts of law - Legal system - Management of the right - Family law - Property law - Debts law - Contracts - Rights seeking process							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Case Study, Problem Solving					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

Recommended or Required Reading

1	Course notes
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Week	Weekly Detailed Course Contents	
1	Theoretical	The basic concepts of law
2	Theoretical	The system of law
3	Theoretical	The definition and types of claim
4	Theoretical	The administration of claim
6	Theoretical	The concept of personality
7	Theoretical	The judicial personality
8	Intermediate Exam	The Midterm Exam
9	Theoretical	The law of property
10	Theoretical	The law of debts
11	Theoretical	Contracts
12	Theoretical	Various provisions
13	Theoretical	Various provisions
14	Theoretical	The process of legal redress
15	Final Exam	Semestr final exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	1	0	7	7
Midterm Examination	1	0	5	5
Final Examination	1	0	10	10
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Basic concepts of law, the system of law to examine.
2	To learn the personal and family law system.
3	To examine property law, contracts and litigation processes.
4	To examine the definition and types of Right.



5	Examine the Law of Obligations.
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Programme Outcomes (*Office Management and Executive Assistantship*)

1	Use of information and communication technology tools and other professional tools ability.
2	The ability of planning and practicing vocational process.
3	The ability of communicating in foreign language.
4	Vocational self-confidence ability.
5	Entrepreneurship ability.
6	The ability of using the theoretical information in the application.
7	The ability of managing process to supply.
8	The ability of working with the inclusion of interdisiplener team.
9	The ability of defining and solving problems at vocational practice.
10	Professional ethics and responsibility.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	5	5	5	5	5
P2	3	3	3	3	3
P4	4	3	4	4	4
P5	2	1	2	2	2
P6	2	3	3	3	3
P7	2	2	3	3	3
P8	1	1	1	1	1
P9	1	1	1	1	1
P10	1	1	1	1	1

