



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Law Of Negotiable Instruments							
Course Code		BYY110		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	75 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		With this course, qualifications of negotiable instruments will be provided.							
Course Content		The concept of negotiable instruments - The negotiable documents in Turkish legislation - Theories of the negotiable instruments - General principles of the negotiable instruments - The characteristics of the negotiable instruments - Change of the negotiable instruments - Bonds - Nama, emre and pregnant promises - Negligence and cancellation of the negotiable instruments - Police							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Case Study, Problem Solving					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Course book, helpful books and other resources related to the Negotiable Documents Law.
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Week	Weekly Detailed Course Contents	
1	Theoretical	The concept of negotiable instruments
2	Theoretical	The negotiable instruments in Turkish legislation
3	Theoretical	Negotiable instrument theories
4	Theoretical	General principles of negotiable instruments law
5	Theoretical	Features of negotiable instruments
6	Theoretical	Negotiable instruments classification
7	Theoretical	Writing securities for name, order and pregnant
8	Intermediate Exam	Midterm exam
9	Theoretical	Changing types of negotiable instruments
10	Theoretical	Cancellation of negotiable instruments
11	Theoretical	Bills-Policy
12	Theoretical	Bills-Policy
13	Theoretical	Bills-Bond
14	Theoretical	Bills-Check
15	Final Exam	Semestr final exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Assignment	10	0	2	20
Term Project	15	0	1	15
Midterm Examination	1	5	1	6
Final Examination	1	5	1	6
Total Workload (Hours)				75
[Total Workload (Hours) / 25*] = ECTS				3
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	To analyze the basic concepts of commercial paper law.
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2	To recognize and classify the negotiable paper types.
3	To have information about bills of exchange
4	To have information about the checks
5	To have information about bills

Programme Outcomes (Office Management and Executive Assistantship)

1	Use of information and communication technology tools and other professional tools ability.
2	The ability of planning and practicing vocational process.
3	The ability of communicating in foreign language.
4	Vocational self-confidence ability.
5	Entrepreneurship ability.
6	The ability of using the theoretical information in the application.
7	The ability of managing process to supply.
8	The ability of working with the inclusion of interdisiplener team.
9	The ability of defining and solving problems at vocational practice.
10	Professional ethics and responsibility.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	1	1	1	1	1
P2	1	1	1	4	4
P4	2	1	1	4	4
P5	2	2	1	4	4
P6	1	1	1	4	4
P7	1	1	1	4	4
P8	2	2	2	2	2
P9	2	2	2	2	2
P10	1	1	1	2	2

