



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Human Resources Management							
Course Code		BYY208		Couse Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	75 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		It is aimed to gain competencies related to managing human resources.							
Course Content		Labor Law, Business Rules, Evaluation Criteria, Preparation of Work Environment, Occupational Organizations, In-service Training							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Case Study					
Name of Lecturer(s)		Ins. İsmet ANIK BAYSAL							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Human Resources Management, Uğur DOLGUN
2	Human Resources Management, Demet GÜRÜZ, Gaye ÖZDEMİR YAYLACI

Week	Weekly Detailed Course Contents	
1	Theoretical	Availability reports
2	Theoretical	Prepare work schedules
3	Theoretical	Business Rules
4	Theoretical	Management rules
5	Theoretical	Criterion of evaluation
6	Theoretical	Prepare the working environment
7	Theoretical	Subordinate-superior coordination
8	Theoretical	Subordinate-superior coordination
9	Theoretical	Information delivery methods
10	Theoretical	Motivation
11	Theoretical	Total quality
12	Theoretical	Strategic plan
13	Theoretical	Domestic and foreign printed sources
14	Theoretical	Professional organizations
15	Theoretical	Professional organizations
16	Final Exam	Semester final exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Lecture - Practice	14	0	1	14
Midterm Examination	1	12	1	13
Final Examination	1	19	1	20
Total Workload (Hours)				75
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS



Learning Outcomes

1	Planning human resources.
2	To provide occupational satisfaction.
3	To have knowledge about business rules.
4	To know the legislation related to Human Resources Management.
5	To know the process of Human Resources Management.

Programme Outcomes (*Alternative Energy Sources Technology*)

1	To have knowledge about basic science and technology.
2	To have knowledge about basic energy and alternative energy sources.
3	To have knowledge about basic electrical and electronic laws.
4	To have knowledge about the installation and operation of energy facilities.
5	Learning the methods of recycling of waste and use of energy.
6	To have experience in energy generation and project design.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	3	3	3	3	3
P2	3	3	3	3	3
P3	2	2	2	2	2
P4	2	2	2	2	2
P5	2	2	2	2	2
P6	2	2	2	2	2

