



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Foreign Trade Procedures							
Course Code		MVU201		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		It is aimed to be able to make import and export transactions of the learners							
Course Content		Import and export operations							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Case Study, Problem Solving					
Name of Lecturer(s)		Ins. Emrah BAŞ							

### Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

### Recommended or Required Reading

1	Textbook
2	Helpful Books
3	Lecture Notes
4	Other Resources

Week	Weekly Detailed Course Contents	
1	Theoretical	Basic concepts in foreign trade
2	Theoretical	Documents used in foreign trade
3	Theoretical	Delivery forms in foreign trade
4	Theoretical	Delivery forms in foreign trade
5	Theoretical	Forms of payment in foreign trade
6	Theoretical	Forms of payment in foreign trade
7	Theoretical	Forms of payment in foreign trade
8	Theoretical	Processing of exporting and closing of export account
9	Intermediate Exam	Midterm
10	Theoretical	Abandonment in export operations
11	Theoretical	Abandonment in export operations
12	Theoretical	Tax on import transactions
13	Theoretical	Foreign exchange transactions
14	Theoretical	Foreign exchange transactions
15	Theoretical	Foreign exchange transactions
16	Final Exam	Final Examination

### Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Reading	10	0	1	10
Midterm Examination	1	5	1	6
Final Examination	1	5	1	6
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

\*25 hour workload is accepted as 1 ECTS



**Learning Outcomes**

1	Define the concept of foreign trade.
2	To comprehend delivery and payment methods in foreign trade.
3	Import and export operations to be able to.
4	To learn taxation of foreign trade transactions.
5	To comprehend foreign exchange transactions.

