



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Human Resources Management							
Course Code		THM225		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		To understand effective management of human resources in the business environment in the organization techniques. In this framework, human function in organizations , human resources management systems, cedures and activities the aim of this course is to evaluate.							
Course Content		Strategic human resources management, globalization, performance evaluation, training, employee motivation, rewarding techniques, interview methods will be covered in the course.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion, Case Study, Individual Study					
Name of Lecturer(s)									

Prerequisites & Co-requisites

Equivalent Course	TTS225
-------------------	--------

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	İnsan Kaynakları Yönetimi Yazar: Selçuk Arıcı Yayınevi : Artikel Yayıncılık
---	---

Week	Weekly Detailed Course Contents	
1	Theoretical	Definition and Scope of Human Resources Management
2	Theoretical	Strategic Importance of Human Resources Management
3	Theoretical	Human Resources Functions
4	Theoretical	Job Analysis, Job Description and Job Requirements
5	Theoretical	Human Resources Planning
6	Theoretical	Finding, Selecting and Placing an Employee
7	Theoretical	HRM Training and Development
8	Intermediate Exam	Midterm Exam
9	Theoretical	Valuation
10	Theoretical	Wage Management
11	Theoretical	Career Management
12	Theoretical	Legal Regulations Regarding HRM
13	Theoretical	Human Resources Information System
14	Theoretical	General evaluation
15	Final Exam	Final Exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	10	1	11



Final Examination	1	10	1	11
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	To understand the importance of human in organizations
2	Collection and planning of data related to human resources management, take an active role in the analysis and supervision stages.
3	Other disciplines related to human resources management and to have basic knowledge about these disciplines.
4	To have information about career planning
5	To have information about job valuation and wage management

