



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title	Human Resource Management								
Course Code	ÜKK215		Course Level		Short Cycle (Associate's Degree)				
ECTS Credit	2	Workload	50 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course	To give information about Human Resources Management (HRM) models and their functions and to provide a perspective.								
Course Content	Definition of human resources management, scope of human resources management, personnel management, business analysis and job design								
Work Placement	N/A								
Planned Learning Activities and Teaching Methods	Explanation (Presentation), Discussion, Case Study								
Name of Lecturer(s)	Ins. Ümit NARINCE								

Assessment Methods and Criteria		
Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading	
1	Lecture Notes

Week	Weekly Detailed Course Contents	
1	Theoretical	Introduction to Human Resources Management
2	Theoretical	Importance of Human Resources Management and Environmental Factors
3	Theoretical	Transition from Personnel Management to Human Resources Management
4	Theoretical	Objectives of Human Resources Management
5	Theoretical	Human Resources Management and Organization
6	Theoretical	Human Resources Management and Environment
7	Theoretical	Job Analysis and Job Description
8	Intermediate Exam	Midterm
9	Theoretical	Human Resources Planning
10	Theoretical	Labor Relations
11	Theoretical	Employee Selection
12	Theoretical	Training and Development
13	Theoretical	Career Development
14	Theoretical	Job Valuation and Wage Management
15	Theoretical	International Human Resources Management
16	Final Exam	Semester final exam

Workload Calculation				
Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	10	1	11
Final Examination	1	10	1	11
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2

\*25 hour workload is accepted as 1 ECTS

Learning Outcomes	
1	At the end of the course the student; Define the basic concepts of Human Resources Management.
2	know the difference between human resources management and personnel management.
3	Learns the aims of Human Resources Management.



4	Know tools such as job descriptions and evaluation forms for Human Resources Management functions.
5	Learns Human Resources Planning.

### Programme Outcomes (Quality Control in Production)

1	To be able to be bounded to the Atatürk nationalism, adopted to the national, ethic, spiritual and cultural value of the Turkish Nation, opened to the universal and modern development, adopted the richness, deep seated and productive properties of the Turkish language, having language sympathy and awareness, having reading pleasure and habit and having sufficient foreign language for their vocational necessities, In the directions of the Atatürk Principles and Revolutions,
2	To be able to comprehend social, cultural and societal responsibility and keep up with national and international up contemporary issues and developments.
3	Utilizes together mathematics, science and theoretical and applied knowledge in their field for engineering solutions.
4	Determines, identifies formulates and solves the problems. For this purpose selects and applies analytical methods and modeling techniques.
5	Selects and utilizes the necessary modern techniques and equipment for industrial applications.
6	Designs and performs experiments, collects data and analyzes and elaborates results.
7	Works effectively as an individual or in multidisciplinary teams.
8	Collects information and makes literature survey for this purpose, utilizes databases and other information sources.
9	Be aware of lifelong learning; follows the developments in science and technology and continuously renews himself.
10	Analyzes and designs under realistic constraints a system, a system component or a process for meeting the required needs, for this purpose applies modern design methods.
11	Acquires professionalism and ethical responsibility in the profession.
12	Communicates by using technical drawing and manufacturing knowledge.
13	Be aware of the universal and social effects of industrial solutions and applications; is aware of entrepreneurship and innovation and has idea about the problems of the era.
14	Has knowledge about quality assurance and standardization and possess skills of execution of operations. In the same time, has the professional and ethical responsibility.
15	Is conscious of project management, business administration, health of the workers, environment and work safety; is aware of the legal consequences of industrial applications.

### Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P2		3		2	4
P3		2		2	1
P4	3	3	3	3	2
P5	2	3	2	2	
P6	3	4	3	3	
P7	5	5	5	5	
P8	2	3	2	2	5
P9	5	5	5	5	5
P10	1	1			3
P11	5	5	5	5	4
P12	1	1		1	
P13	5	4	5	5	3
P14	5	5	5	5	4
P15	5	5	5	5	5

