



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Package Programs I							
Course Code		MV201		Couse Level		Short Cycle (Associate's Degree)			
ECTS Credit	4	Workload	121 (<i>Hours</i>)	Theory	2	Practice	1	Laboratory	0
Objectives of the Course		Application of accounting with accounting computer package programs.							
Course Content		Installing accounting programs in a company, Accounting process at package programs at computers, Pre-accounting process,importance and tools.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Alim KARATAŞ, ETA SQL & V8 Eğitim ve Uygulama Kitabı, İZ Yayıncılık.
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Week	Weekly Detailed Course Contents	
1	Theoretical	Computer and package program selection methods.
	Preparation Work	Related Chapters in the Course Book
2	Theoretical	To learn accounting process at package programs at computers
	Preparation Work	Related Chapters in the Course Book
3	Theoretical	Uniform chart of accounts action, importance of auxiliary account, and account organising. To teach THP(UCA) at production, service and commercial sector
	Preparation Work	Related Chapters in the Course Book
4	Theoretical	Teaching of accounting receipts features, types and importance
	Preparation Work	Related Chapters in the Course Book
5	Theoretical	Teaching of VAT included-excluded goods, service buying, selling, Exchange rate, term, price difference processes
	Preparation Work	Related Chapters in the Course Book
6	Theoretical	Teaching of VAT included-excluded goods, service buying, selling, Exchange rate, term, price difference processes
	Preparation Work	Related Chapters in the Course Book
7	Theoretical	Teaching of changes, cancelations, declarations organising and changing.
	Preparation Work	Related Chapters in the Course Book
8	Theoretical	Teaching of changes, cancelations, declarations organising and changing.
	Preparation Work	Related Chapters in the Course Book
9	Preparation Work	Midterm Exam
	Intermediate Exam	Midterm Exam
10	Theoretical	To teach pre-accounting process, importance and tools
	Preparation Work	Related Chapters in the Course Book
11	Theoretical	Teaching of accounting process with monograph at commercial company
	Preparation Work	Related Chapters in the Course Book
12	Theoretical	Teaching of accounting process with monograph at commercial company
	Preparation Work	Related Chapters in the Course Book
13	Theoretical	Teaching of accounting process with monograph at commercial company
	Preparation Work	Related Chapters in the Course Book
14	Theoretical	Teaching of accounting process with monograph at commercial company
	Preparation Work	Related Chapters in the Course Book



15	Preparation Work	Final Exam
	Final Exam	Final Exam

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	15	1	2	45
Lecture - Practice	15	2	1	45
Laboratory	1	3	1	4
Midterm Examination	1	10	1	11
Final Examination	1	15	1	16
Total Workload (Hours)				121
[Total Workload (Hours) / 25*] = ECTS				5
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	Installing accounting programs in a company
2	To make the opening operation of a company

