



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Human Resources Management							
Course Code		İYP202		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	3	Workload	75 (Hours)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		This course aims to teach students about human resources policies and practices.							
Course Content		Goals and Principles of Human Resources Management; Scope of Human Resources Management: Planning of human resources, Selection and selection of human resources, Recruitment and training, Evaluation of performance, Training, Improvement, Charging of human resources; Career Management;							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion					
Name of Lecturer(s)		Ins. Gülbin TOĞUŞ POLAT							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Zeyyat Sabuncuoğlu, İnsan Kaynakları Yönetimi, Ezgi Kitabevi
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Week	Weekly Detailed Course Contents	
1	Theoretical	Human resources concept
2	Theoretical	Human resources development
3	Theoretical	Human resources planning
4	Theoretical	Employee Finding and Selection Process
5	Theoretical	Education
6	Theoretical	Human Resources Performance Evaluation
7	Theoretical	Work Valuation & Fees Management
8	Theoretical	Midterm exam
9	Theoretical	Employee health and security
10	Theoretical	Information sytems
11	Theoretical	Human resources and management
12	Theoretical	Leaadership and teamwork
13	Theoretical	Leaadership and teamwork
14	Theoretical	Human resources management practices
15	Theoretical	An overview

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Term Project	1	15	0	15
Midterm Examination	1	10	1	11
Final Examination	1	20	1	21
Total Workload (Hours)				75
[Total Workload (Hours) / 25*] = ECTS				3

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	
2	
3	



4	
5	
6	

Programme Outcomes (*Occupational Safety and Health*)

1	.
2	.
3	.
4	.
5	.
6	.
7	.
8	.
9	.
10	.

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5	L6
P9	1	1	1	1	1	1

