



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Management and Public Administration							
Course Code		KYL519		Course Level		Second Cycle (Master's Degree)			
ECTS Credit	5	Workload	130 (<i>Hours</i>)	Theory	3	Practice	0	Laboratory	0
Objectives of the Course		The main purpose of the course to introduce basic concepts of organisation and administration to the students.							
Course Content		Administration and public administration, development of public administration, main components of public administration, a comparison of public and private administration, organisation theory, bureaucracy, approaches of human relations and behavioural sciences, systems approach, modern management theory, governance, new public management							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation)					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

Recommended or Required Reading

1	Eryılmaz, B. - Kamu Yönetimi
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Week	Weekly Detailed Course Contents	
1	Theoretical	Concept of management, public administration, public administration staff
2	Theoretical	Development of the concept of Public Administration
3	Theoretical	Universal elements of management, management of environmental elements
4	Theoretical	Theory and the importance of history, management theories, classical management theory
5	Theoretical	Planning and organizing
6	Theoretical	Routing and co-ordinate
7	Theoretical	Revision for Midterm Exams
8	Intermediate Exam	Midterm Exams
9	Theoretical	Audit and Budgeting
10	Theoretical	The main basic approaches to the management of public examination
11	Theoretical	Organization of public administration
12	Theoretical	Organization of public administration
13	Theoretical	New concepts and discussions in public administration
14	Theoretical	Separation-Private Management of Public Administration
16	Final Exam	Final Exams

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	4	3	98
Midterm Examination	1	10	1	11
Final Examination	1	20	1	21
Total Workload (Hours)				130
[Total Workload (Hours) / 25*] = ECTS				5
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	To have knowledge about the teachings and theories in discipline.
2	Having knowledge about application-operation and institutions in the field.



3	Gaining the ability to do analysis.
4	Understanding the administration process.
5	Getting ready for exams in the field.

Programme Outcomes (*Political Science and Public Administration Master's Without Thesis*)

1	To be able to get proficiency in academic expertise
2	To be able to interpret and propose solutions by perceiving the current issues in the field of public administration.
3	To be able to increase the overall vision of political life and public administration.
4	To be able to define local, regional and national developments and increase the capacity to relate them with global developments.
5	To be able to become conscious of social,vocational and scientific principles of ethical behavior.
6	To be able to acquire the skill of thinking critically and finding solutions.
7	To be able to internalize the democratic, legal and universal human values
8	To be able to acquire professional vision on public and private organizations

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	2	1	3	4	
P2		1		4	
P3	3	1		4	
P4	4		3	2	4
P5		2	4		4
P6	5	2	2		4
P7		3	3	5	3
P8	3	1	5		2

