



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Body Language and Communication							
Course Code		TRY251		Course Level		Short Cycle (Associate's Degree)			
ECTS Credit	2	Workload	50 (<i>Hours</i>)	Theory	2	Practice	0	Laboratory	0
Objectives of the Course		It is aimed to enable students to communicate effectively in both work and daily life and to use body language correctly.							
Course Content		It learns what the body language is and how to pay attention to ensure effective communication.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Discussion					
Name of Lecturer(s)									

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	70

Recommended or Required Reading

1	Demiray Uğur (2012), Effective Communication, Pegem Academy publications
2	Carol Kinsey Goman, Body Language at Work, Alfa Publications
3	James Judi (2013), The Bible in the Body Language, Corridor publishing

Week	Weekly Detailed Course Contents	
1	Theoretical	Effective communication and explanations of topics to be covered in body language and introduction to the course. Communication, body language and effective communication.
2	Theoretical	The effect of culture and cultural differences on body language, head movements, feet and legs
3	Theoretical	Arm restraints, gestures and mimics
4	Theoretical	Security areas, seating arrangements
5	Theoretical	Lie
6	Theoretical	Parts from the Lie To Me sequence will be tracked and analyzed by body language movements in real life
7	Theoretical	Protocol rules
8	Intermediate Exam	Midterm Exam
9	Theoretical	Setup behaviors, status indicators, colors
10	Theoretical	Examples of body language movements used in everyday life and their analysis
11	Theoretical	Adab-ı mood rules and telephone interview
12	Theoretical	Things to be aware of when using body language in business negotiations
13	Theoretical	Student presentations to develop skills to use body movements in front of the community
14	Final Exam	Final Exam (Final)

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	2	28
Midterm Examination	1	7	2	9



Final Examination	1	12	1	13
Total Workload (Hours)				50
[Total Workload (Hours) / 25*] = ECTS				2
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	It learns what the body language is and how to pay attention to ensure effective communication.
2	Learns the meaning of body language movements.
3	It sees the right and wrong handshake.
4	The ability to speak in front of the community develops
5	Learn how to use body language in different cultures.

Programme Outcomes (Emergency and Disaster Management)

1	Improving the ability to cope with life-threatening emergencies
2	The awareness of the necessity of lifelong learning and the ability to do so
3	To be able to use basic science (Mathematics, Chemistry, Physiology, Anatomy etc.) in the field of Emergency Aid and Disaster Management
4	Ability to analyze and interpret hazards and risks
5	Sensitivity to global and local disasters
6	Effective communication skills and foreign language knowledge
7	Skills and creativity in interdisciplinary teams
8	Providing physical and mental stability
9	To be able to organize, search and rescue search and rescue operations
10	To reach sufficient education level to understand the effects of disasters in universal and social dimensions
11	To recognize the cooperation between actors and their actors in Emergency Aid and Disaster Management
12	Emergency Aid and Disaster Management vocational, ethical and social responsibility awareness
13	Ability to assume an educational role in Emergency Aid and Disaster Management
14	To be able to use technology effectively in the field of Emergency Aid and Disaster Management
15	Emergency Aid, Search-Rescue and Disaster Management as a whole and manage emergency situations and responsibility awareness

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4
P1	2	1		
P2	1	1	1	
P7				1
P8	1	1		
P9			1	
P10	1	1		

