AYDIN ADNAN MENDERES UNIVERSITY
COURSE INFORMATION FORM

Course Title	Computer Assisted Accounting						
Course Code	ISL413		Couse Level	First Cycle (Bachelor's Degree)			
ECTS Credit	5	Workload	127 *(Hours)*	Theory	3	Practice	0	Laboratory	0
Objectives of the Course	The aim of this course is to equip students with the ability to carry out accounting processes in a digital environment, and to enable them to practically perform tasks such as document preparation, journal entry, ledger keeping, and financial reporting using accounting software.						
Course Content	how to record accounting data via computer software packages, software concept and database relations, commercial software, current account transactions, billing operations, general accounting transactions, cheque/promissory transactions, cash and bank transactions, definition of basic integration, working with foreign exchange, personnel records and payroll process will be discussed in the course content.						
Work Placement	N/A						
Planned Learning Activities and Teaching Methods		Explanation (Presentation), Demonstration					
Name of Lecturer(s)							

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	40
Final Examination	1	60

Recommended or Required Reading

1	Web tabanlı mali müşavirlik programı
2	CD'li ve Lisanslı çeşitli muhasebe paket programları

Week	Weekly Detailed Course Contents	
1	Theoretical	Definition, concept and importance of computerized accounting; accounting information systems.
2	Theoretical	The accounting entry process, accounting entry, documentary and accounting books patterns in electronical enviroments.
3	Theoretical	The structure and mechanism of a / a few sample computer package programmes that will be choosen and accounting integration
4	Theoretical	Making the definitions of parameter such as starting the programme, company introduction, company formation, user's entrance, staff assignment to the interested units for first class companies, chart of accounts, current, inventory, fixed assets and etc.
5	Theoretical	Making the applications within the period for first class companies by means of journal voucher in computer environment.
6	Theoretical	Staff accounting integration, calculating the cost-of- living allowance, to make out the wage pay roll, to take out some kinds of documentaries and reports form the system.
7	Theoretical	Making the end of period activities for first class companies and laying out the financial statements in electronical environment.
8	Theoretical	Arranging the declarations forms (Ba and Bs)
9	Theoretical	Arranging the declarations forms (Ba and Bs)
10	Theoretical	Arranging the declarations (Value Added Tax-VAT return etc).
11	Theoretical	Making the basic necessary definitions of parameter for second class companies and activites within the period in electronical environment.
12	Theoretical	Making the end of period activities for second class companies and taking out the accounting book and so on.
13	Theoretical	Application of book for self-employed.
14	Theoretical	Application of book for self-employed.

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	2	3	70
Midterm Examination	1	25	1	26

Final Examination	1	30	1	31
			Total Workload (Hours)	127
		[Total Workload (Hours) / 25*] = **ECTS**		5

*25 hour workload is accepted as 1 ECTS

Learning Outcomes

1	Defines the use of accounting software.
2	Applies electronic book and document processes.
3	Prepares financial statements in a digital environment.
4	Analyzes integration and automation processes.
5	Records electronic accounting in compliance with legal regulations.
6	Uses e-Invoice, e-Archive, and e-Ledger applications.

Programme Outcomes *(International Trade and Finance)*

1	To gain the ability to define the basic terms, concepts and theories in the field of international trade and finance and to explain how these theories are applied in practice.
2	To be able to research a topic in the field of international trade and finance in depth and to follow current developments in the field by conducting a literature review.
3	Ability to analyze and evaluate data accurately and draw meaningful conclusions using advanced knowledge and skills acquired in the field of international trade and finance.
4	Being able to identify problems, develop solutions and make strategic decisions from an analytical perspective in the field of international trade and finance.
5	To be able to follow current developments in international trade and finance, to be able to discuss these issues effectively and develop solution proposals.
6	To gain the ability to strategically plan and effectively manage the financial and logistics activities of businesses.
7	Solving problems at all stages of the supply chain and ensuring efficiency by using optimization techniques
8	To be able to understand, interpret and appropriately apply relevant legislation in the fields of international trade, finance and logistics.
9	Ability to work harmoniously in teamwork, provide leadership when necessary, and coordinate contributions within the group
10	To be able to analyze the market dynamics of international trade in the globalizing world conditions and to develop strategies appropriate to the changing conditions.
11	To be able to communicate accurately and effectively in professional and academic environments by developing effective verbal and written communication skills.
12	To have a sense of professional responsibility and to act as a professional who is sensitive to business ethics and social responsibility.

Contribution of Learning Outcomes to Programme Outcomes *1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High*

	L1	L2	L3	L4	L5
P1	4	3	3	5	3
P2	4	3	3	5	3
P3	4	4	3	1	4
P4	4	4	4	2	5
P5	3	5	4	5	5
P6	3	4	4	4	4
P7	3	4	4	4	3
P8	4	3	4	5	2
P9	5	4	4	2	1
P10	4	4	3	3	2