



AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

Course Title		Effective Communication							
Course Code		OÖÖ318		Course Level		First Cycle (Bachelor's Degree)			
ECTS Credit	4	Workload	102 (Hours)	Theory	3	Practice	0	Laboratory	0
Objectives of the Course		Objectives of this course are to help students to understand components of communication, reasons behind intrapersonal and interpersonal conflicts, and to learn effective communication skills.							
Course Content		Definition of interpersonal communication, communication model, elements and characteristics of communication, effective listening, feedback, interpersonal communication blocks, facilitative elements of communication, the importance of expressing emotion in communication, communication and conflict resolution, communication applications.							
Work Placement		N/A							
Planned Learning Activities and Teaching Methods				Explanation (Presentation), Case Study					
Name of Lecturer(s)									

Prerequisites & Co-requisites

Equivalent Course OÖÖ325

Assessment Methods and Criteria

Method	Quantity	Percentage (%)
Midterm Examination	1	20
Final Examination	1	70
Assignment	1	20

Recommended or Required Reading

1	Demiray,U. (2008). Etkili iletişim. Ankara:Pegem Akademi.
2	Ergin, A. ve Birol C. (2005). Eğitimde iletişim. Ankara: Anı Yayınları.
3	McKay, M. (2006). İletişim becerileri. Ankara: HYB Yayıncılık
4	Mutlu, E. (1998). İletişim Sözlüğü, Ankara: Bilim ve Sanat Yayınları

Week	Weekly Detailed Course Contents	
1	Theoretical	Introduction to communication
	Preparation Work	Mutlu, E. (1998). İletişim Sözlüğü, Ankara: Bilim ve Sanat Yayınları
2	Theoretical	A general view to communication skills
	Preparation Work	McKay, M. (2006). İletişim becerileri. Ankara: HYB Yayıncılık
3	Preparation Work	McKay, M. (2006). İletişim becerileri. Ankara: HYB Yayıncılık
4	Preparation Work	McKay, M. (2006). İletişim becerileri. Ankara: HYB Yayıncılık
5	Preparation Work	McKay, M. (2006). İletişim becerileri. Ankara: HYB Yayıncılık
8	Intermediate Exam	Intermediate Exam
9	Preparation Work	Demiray,U. (2008). Etkili iletişim. Ankara:Pegem Akademi.
10	Preparation Work	Demiray,U. (2008). Etkili iletişim. Ankara:Pegem Akademi.
11	Preparation Work	Demiray,U. (2008). Etkili iletişim. Ankara:Pegem Akademi.
12	Theoretical	Family relationships and communication
13	Preparation Work	Ergin, A. ve Birol C. (2005). Eğitimde iletişim. Ankara: Anı Yayınları.
14	Preparation Work	Ergin, A. ve Birol C. (2005). Eğitimde iletişim. Ankara: Anı Yayınları.
15	Theoretical	Basic psychological counseling skills
16	Final Exam	FINAL EXAM

Workload Calculation

Activity	Quantity	Preparation	Duration	Total Workload
Lecture - Theory	14	0	3	42
Reading	14	0	3	42
Midterm Examination	1	0	8	8



Final Examination	1	0	10	10
Total Workload (Hours)				102
[Total Workload (Hours) / 25*] = ECTS				4
*25 hour workload is accepted as 1 ECTS				

Learning Outcomes

1	To be able to define effective communication skills and attitudes preventing communication conflicts
2	To be able to use communication skills effectively during the application of classroom activities
3	To be able to comprehend empathy in their relationships
4	To be able to use verbal and written expression methods and body language effectively during teaching process
5	know how to help students with communication problems

Programme Outcomes (Early Childhood Teacher Education)

1	To be able to gain subject knowledge of profession in theory and practice in the learning process.
2	To be able to gain the competence of using the appropriate approach, strategy, technique for the plans in the learning process, by making instructional plans related to the subject-matter.
3	To be able to gain skills of the teaching profession in the learning process.
4	To be able to implement teaching profession knowledge, skills, attitudes and habits related to the subject-matter in a real teaching and learning environment in the learning process.
5	To be able to comprehend contemporary approaches of education and the philosophies they are based on.
6	To be able to gain the basic skills such as comprehending, expressing, commenting, evaluating, being aware and enterprising, communicating, acknowledging the individual related to the subject-matter
7	To be able to become individuals faithful to the Principles and Revolutions of Ataturk, be modern, democratic,, secular, protecting and deveoping one's country, being alive to the nation, respecting human rights, preserving the nature, not being discriminatory, giving importance to the traditions and customs, protecting the values
8	To be able to improve oneself in terms of sport, art and culture
9	To be able to become individuals believing in lifelong learning.
10	To be able to educate individuals who keep up with developments in social, economic, technological and scientific areas, who investigate the main reasons of World problems and try to contribute to the solution of these problems

Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

	L1	L2	L3	L4	L5
P1	3	3	3	3	3
P2	3	3	3	4	3
P3	5	5	5	5	3
P4	3	3	3	3	3
P5	3	3	3	3	3
P6	3	3	3	3	3
P7	3	3	3	3	3
P8	3	3	3	3	1
P9	3	3	3	3	3
P10	3	3	3	3	3

