



## AYDIN ADNAN MENDERES UNIVERSITY COURSE INFORMATION FORM

|  |   |   |                      |  |   |                                 |   |            |   |
|--|---|---|----------------------|--|---|---------------------------------|---|------------|---|
| Course Title                                     |   | Diplomatic Correspondence   |                      |  |   |                                 |   |            |   |
| Course Code                                      |   | INR220  |                      | Course Level                           |   | First Cycle (Bachelor's Degree) |   |            |   |
| ECTS Credit                                      | 6 | Workload  | 149 ( <i>Hours</i> ) | Theory                                 | 3 | Practice                        | 0 | Laboratory | 0 |
| Objectives of the Course                         |   | The main aims of this lesson are to Show students that diplomacy has its own set of rules and to get students to realize how diplomatic correspondance is conducted in English.           |                      |  |   |                                 |   |            |   |
| Course Content                                   |   | In this course, the normal practice of diplomacy and the various techniques of international negotiation will be addressed by using both historical and contemporary examples in English. |                      |  |   |                                 |   |            |   |
| Work Placement                                   |   | N/A   |                      |  |   |                                 |   |            |   |
| Planned Learning Activities and Teaching Methods |   |   |                      | Explanation (Presentation), Case Study |   |                                 |   |            |   |
| Name of Lecturer(s)                              |   |   |                      |  |   |                                 |   |            |   |

### Assessment Methods and Criteria

| Method              | Quantity | Percentage (%) |
|---------------------|----------|----------------|
| Midterm Examination | 1        | 40             |
| Final Examination   | 1        | 70             |

### Recommended or Required Reading

|   |   |
|---|---|
| 1 | Satow's Guide to Diplomatic Practice, Lord Gore-Booth (Ed.), Longman, 1979. |
| 2 | R.P. Barston, Modern Diplomacy, Routhledge, 2013.                           |

| Week | Weekly Detailed Course Contents |  |
|------|---------------------------------|--|
| 1    | Theoretical                     | General information about the theory of diplomacy                                  |
| 2    | Theoretical                     | Theorists of diplomacy   |
| 3    | Theoretical                     | The Historical Development of Democracy, From Ancient Times to the First World War |
| 4    | Theoretical                     | Diplomacy in the Ottoman Empire  |
| 5    | Theoretical                     | Diplomacy until the End of the Cold War  |
| 6    | Theoretical                     | The Institutions and Tools of Modern Democracy                                     |
| 7    | Theoretical                     | The Institutions and Tools of Modern Democracy                                     |
| 8    | Intermediate Exam               | estimated  |
| 9    | Intermediate Exam               | estimated  |
| 10   | Theoretical                     | Multilateral Diplomacy, Summit Diplomacy and Foreign Ministries                    |
| 11   | Theoretical                     | Diplomatic Negotiations  |
| 12   | Theoretical                     | New Areas of the Modern Diplomacy  |
| 13   | Theoretical                     | Diplomacy in the Republic of Turkey  |
| 14   | Theoretical                     | Diplomacy in the Republic of Turkey  |
| 15   | Final Exam                      | estimated  |

### Workload Calculation

| Activity                                | Quantity | Preparation | Duration | Total Workload |
|---|----------|-------------|----------|----------------|
| Lecture - Theory                        | 14       | 3           | 3        | 84             |
| Reading                                 | 14       | 1           | 1        | 28             |
| Midterm Examination                     | 1        | 15          | 1        | 16             |
| Final Examination                       | 1        | 20          | 1        | 21             |
| Total Workload (Hours)                  |          |             |          | 149            |
| [Total Workload (Hours) / 25*] = ECTS   |          |             |          | 6              |
| *25 hour workload is accepted as 1 ECTS |          |             |          |                |

### Learning Outcomes

|   |   |
|---|---|
| 1 | Have a grasp of diplomatic terms and phrases. |
|---|---|



|   |  |
|---|--|
| 2 | Get information about diplomats and diplomacy as a profession.       |
| 3 | Develop the skills of official correspondence.                       |
| 4 | Understanding diplomatic terminology                                 |
| 5 | Understand the effect of diplomatic mission on foreign policy making |

#### Programme Outcomes (International Relations (English))

|    |   |
|----|---|
| 1  | Students understand, evaluate and implement the basic concept and theories of the discipline of International Relations.  |
| 2  | Students examine and follow up the political and social developments in the world. They understand and interpret current issues in the field of International Relations.  |
| 3  | Students evaluate and explain international relations from an historical and legal perspective.   |
| 4  | Students gain a general vision of international relations and political science. In that respect, they examine and analyze Turkey's place in world politics, its relationship with its neighbors and the world. |
| 5  | Students comprehend local, regional and national developments and establish links between them and global developments.   |
| 6  | Students comprehend development processes, structures and functions of international political institutions and international / intergovernmental / regional organizations.                                     |
| 7  | Students conduct research on academic and vocational subjects and interpret numerical and statistical data.   |
| 8  | Students use basic computer programs and information technologies.  |
| 9  | Students think analytical and critical and produce solutions within cases and problems.   |
| 10 | Students follow up scientific studies on International Relations, published in English and prepare and present articles, papers, theses and reports.  |
| 11 | Students are open-minded and respectful for others' thoughts and acts. They become socialized well in a social environment. They can express their opinions and thoughts easily.                                |
| 12 | Students take various tasks as team leader or as a member within the teamwork and are inclined to both teams work and individual work.  |
| 13 | Students gain professional knowledge and theoretical background, required by the public sector, the private sector, and the international organizations and think tanks.  |

#### Contribution of Learning Outcomes to Programme Outcomes 1:Very Low, 2:Low, 3:Medium, 4:High, 5:Very High

|     | L1 | L2 | L3 | L4 | L5 |
|-----|----|----|----|----|----|
| P1  | 4  | 5  | 5  | 5  | 4  |
| P2  | 4  | 5  | 5  | 5  | 4  |
| P3  | 5  | 5  | 5  | 5  | 4  |
| P4  | 5  | 5  | 4  | 5  | 4  |
| P5  | 5  | 5  | 4  | 5  | 4  |
| P6  | 5  | 4  | 5  | 4  | 4  |
| P7  | 5  | 4  | 5  | 5  | 5  |
| P8  | 4  | 4  | 5  | 5  | 5  |
| P9  | 5  | 5  | 5  | 5  | 5  |
| P10 | 5  | 5  | 5  | 5  | 5  |
| P11 | 5  | 5  | 4  | 5  | 5  |
| P12 | 5  | 4  | 5  | 5  | 5  |
| P13 | 4  | 5  | 4  | 5  | 5  |

